

# Canandaigua Lake Watershed Commission

## MINUTES OF THE March 9, 2021 MEETING

Note: Call-in method used due to COVID-19

### Commissioners / Alternate:

Marty Aman, Village of Palmyra  
Mark Fargo, Village of Rushville  
Jim Morse, Town of Gorham  
Jim Sprague, PE, City of Canandaigua

### Other Attendees & Guests:

Jamie Noga, Watershed Inspection Office  
Tyler Ohle, Watershed Inspector  
Megan Webster, Ontario County SWCD  
Sheryl Robbins, PE, NYSDOH, Geneva District Office

**Meeting called to order** at 9:00am

**Minutes of January 5, 2021 Meeting:** Motion to approve made by M. Fargo. Seconded by J. Sprague. Carried.

**Watershed Inspector's Report:** The number of inspections is down slightly which can be attributed to COVID and cold weather. There is a violation in the Town of Gorham due to a failed system with raw sewage surfacing. Mr. Ohle is working with Jim Morse to get situation addressed. Mr. Aman asked if any new systems are pending once weather permits, to which Mr. Ohle informed him there are plenty.

**OWTSIT Update:** Per Ms. Webster, the District is working with Fred Pieper again on an OWTSIT program that will use ArcGIS 10.8.1 on Jamie's computer to track systems not in the Canandaigua Lake Watershed and eventually Tyler's computer will receive the updated version (10.8.1) of ArcGIS too. Sheri Norton from Ontario County is extremely helpful in making this possible and also is writing an RFP for Bergman Associates so that in the future all this can be incorporated into the County-based computer system rather than 2 stand-alone systems which involve Mr. Pieper. Meanwhile the SWCD will share costs with the CLWC for the necessary upgrades. Motion made by M. Fargo to allow up to a \$500 CLWC expense to upgrade ArcGIS used for OWTSIT. Seconded by J. Sprague. Carried.

**Budget Discussion:** Ms. Webster noted that all invoices regarding 2020 were sent out and payment from some municipalities is still pending. She thanked those who have paid thus far.

2022 Draft Budget: As previously discussed, there are robust numbers in the 2022 Draft Budget, including consulting fees (\$8,000 for potential database management), the vehicle fund and insurance costs. As always, the actual costs will determine the amounts ultimately billed to purveyors though.

The group discussed fees paid to the SWCD for administering the Watershed Inspection Program. These were traditionally calculated on certain expenses related to the full-time employee program rather than both the full-time and part-time programs, even though as pointed out by Mr. Sprague the part-time position is also a permanent component of the program. The 2022 Draft Budget considers both. The 10% of specified costs used to determine fees paid to the SWCD applies to actual costs, not amounts budgeted. As such, being efficient in lowering costs, results in the SWCD being "punished" financially. Therefore the purveyors consented to Ms. Webster's request that future administration fees paid to the SWCD will be no less than \$10,000 annually.

Commissioners will vote on the 2022 Budget during the June 8, 2021 meeting. Mr. Fargo did not yet receive the copy of the draft budget sent to the Rushville Village Clerk. A June vote will give all water purveyors time to review the document.

Additional 2021 Expenses: Motion made by M. Fargo to approve expenses related to Tyler Ohle's participation in virtual Stormwater Training Series offered by the Monroe County SWCD. Seconded by J. Sprague. Carried.

Motion made by J. Sprague to approve up to \$200 for work gloves and clothing allowance for Mr. Ohle. Seconded by M. Fargo. Carried.

### Agency Reports + General Discussion:

NYSDOH: Ms. Robbins will continue to work primarily from home until at least April 2nd, though probably longer. Thus far the test results for water samples have not detected any PFOS or PFOA dioxins.

SWCD: There were recent concerns regarding chicken manure piles used as fertilizer so both Tyler Ohle and Tucker Kautz, SWCD Technician, visited sites. As a result, the District started a fact sheet to spread the message about nutrient management. Outreach in terms of education and action also includes the topic of the Hemlock Woolly Adelgid. In addition, a grant for water retention projects was received.

The SWCD/CCE building remains closed to the public. Employees continue with a combination of working remotely, in the office and when applicable, in the field. With many projects planned and underway, 2021 will be another busy year, as illustrated in SWCD newsletters.

**Adjournment:**

Motion to adjourn made by J. Sprague. Seconded by M. Fargo. Carried. Meeting adjourned at 9:25am.

**Next Meeting:**

**Call-In or In-Person TBD  
Tuesday, June 8, 2021 at 9:00am**

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Jamie M. Noga, Recorder