

Canandaigua Lake Watershed Commission

MINUTES OF THE June 8, 2021 MEETING

Commissioners:

Marty Aman, Village of Palmyra
Mike Gonzalez, Village of Newark
Jim Sprague, PE, City of Canandaigua

Other Attendees & Guests:

Jamie Noga, Watershed Inspection Office
Tyler Ohle, Watershed Inspector
Megan Webster, Ontario County SWCD
(via phone) Sheryl Robbins, PE, NYSDOH, Geneva District Office
Kevin Olvany, CLWCouncil

Meeting called to order at 9:00am

Minutes of March 9, 2021 Meeting: Motion to approve made by M. Gonzalez. Seconded by J. Sprague. Carried.

Watershed Inspector's Report: There a plenty of plan reviews, inspections have increased with better weather and some recent work involved expansion of leach fields that were already reflected in system plans. Unfortunately, the violation in the Town of Gorham noted in the last report is still unabated. Financial constraints are keeping this from being rectified, although Mr. Ohle has tried to pair property owners with charitable resources.

2022 CLWC Budget: Mr. Aman noted that several changes to the budget were discussed at the March meeting, namely a minimum \$10,000 program administration fee, an \$8,000 consulting fee, and the return of a contribution to the vehicle fund. It was acknowledged that as always, only actual charges will ultimately be billed rather than the amounts budgeted. Motion to approve 2022 Budget as presented made by J. Sprague. Seconded by M. Gonzalez. Passed unanimously.

Agency Reports + General Discussion:

CLWCouncil: A recent tour went well of the successful FLCC campus 17-acre wetland basin project. The Council is gearing up for HAB season, with much lake sampling to be done by volunteers. So far, lake water clarity is good. Source water protection funds will help protect the intake of water for Canandaigua, Newark and Palmyra. The Council has projects in Naples and Gorham. A 5x9ft. mobile sign is in use to educate people about invasive species, etc. The Council partnered with several other organizations regarding this sign. The Town of Middlesex may actually adopt the onsite wastewater treatment system law this year.

NYSDOH: Ms. Robbins will continue to work primarily from home until at least July 2nd and her workload keeps her busy. She has not heard of any changes to expect regarding routine sampling. Mr. Aman noted Palmyra will probably start their sampling in early August, unless encouraged to do so earlier.

SWCD: Per Ms. Webster, the District is having another busy construction season, including a soil erosion and sediment control project on Middle Road & County Road 18 regarding agricultural land. Community outreach programs continue, including a grazing workshop in August, invasive species, rain barrel workshops and rack cards.

Additional 2021 Expense: The Watershed Inspection office has access to the District's main copier / color printer, but also needs a new small scanner / b&w printer for its own office. Motion to authorize purchase of new printer / scanner for the Watershed Inspection office in an amount not to exceed \$500 made by M. Gonzalez. Seconded by J. Sprague. Carried.

2021 Administrative Fee: The 2020 administrative fee was approximately \$7,000 and thus far actual expenses for 2021 are coming in low again. As such, Ms. Webster asked if the Commission is willing to set the minimum 2021 program administration fee at \$10,000 as it voted to for the 2022 Budget. Savings in 2021 are reflected in health insurance, travel, consulting, and contingency expenses. The vehicle fund balance is approximately \$37,000 which is plenty, given the cost of a new truck needed for the Watershed Inspector and the trade-in value of the current vehicle (due for upgrade in 2022). With the stipulation that the overall amount previously appropriated in the 2021 Budget will not be exceeded, a motion was made by J. Sprague to

establish a minimum program administration fee at \$10,000 effective with the 2021 Budget. Seconded by M. Gonzalez. Passed unanimously.

Adjournment:

Motion to adjourn made by J. Sprague. Seconded by M. Gonzalez. Carried. Meeting adjourned at 9:30am.

Next Meeting:

Tuesday, September 14, 2021 at 9:00am

Jamie M. Noga, Recorder