

## Summary of Bills for 8/18/2021

Vendor	Description	Amount
<b>Pending approval</b>		
AT + T	Cell service for survey equipment	\$243.59
City of Canandaigua	July fuel costs	\$1,483.42
First Bankcard	Credit card - statement 8/9/21	
Toshiba Business Solutions	Rental 8/15-9/14 Usage 7/15-8/14	\$3,666.56
Cornell Cooperative Extension	Third Quarter Rent	\$263.85
Uptown Tire & Auto	NYS Inspec & oil change SW1 SW2 SW4	\$2,350.00 Resolution #20210519-12
SkyOp LLC	2021 Part B -Drone purchase	\$55.72
Wegmans	Supplies for event and first aid	\$48.16
Megan Webster	Mileage - Amer Farmland Trust event 8/9/21	
<b>HLWTF</b>		
Benefactor Funding Corp	Lake water testing	\$105.01
<b>WI</b>		
City of Canandaigua	July fuel costs	
<b>Post Audit/Pre Approved</b>		
The Hartford	Disability Ins	\$35.28 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$3,720.23 Employee Benefit Preapproved
Verizon	Employee cell phones	\$218.96 Preapproved
Bay Farm	FLX EBM Close-Out	\$5,250.00 Resolution #20210616-06
Insight Public Sector, Inc	iPad for drone - 2021 Part B	\$435.90 Resolution #20210519-12
<b>HLWTF</b>		
Paid 2nd Quarter Staff time	Katie, Alaina & Diana hours for HLWTF	\$792.00 Actually District Income
Total		\$18,668.68
PR #16 & #17		\$29,412.16
<b>Total</b>		<b>\$48,080.84</b>

Type	Date	Num	Name	Memo	Class	Amount
<b>Expense</b>						
<b>8730.1 Personal Services</b>						
<b>.12 · Sec/Treasurer-Diana Thorn</b>						
General Journal	07/30/2021	JE # 2253		PR #16 DT Part C	OCSWCD:...	1,616.89
General Journal	08/13/2021	JE # 2259		PR #17	OCSWCD:T...	1,616.89
Total .12 · Sec/Treasurer-Diana Thorn						3,233.78
<b>.13 · District Manager-Megan Webster</b>						
General Journal	07/30/2021	JE # 2253		PR #16	OCSWCD:...	2,374.07
General Journal	08/13/2021	JE # 2259		PR #17 MW part c	OCSWCD:...	2,374.07
Total .13 · District Manager-Megan Webster						4,748.14
<b>.14 · Cons Dist Tech-Tad Gerace</b>						
General Journal	07/30/2021	JE # 2253		PR #16 TG Part C	OCSWCD:...	1,890.48
General Journal	08/13/2021	JE # 2259		PR #17	OCSWCD:...	1,890.48
Total .14 · Cons Dist Tech-Tad Gerace						3,780.96
<b>.140 · Sr. Dist. Tech - T Kautz</b>						
General Journal	07/30/2021	JE # 2253		PR #16	OCSWCD:...	2,002.23
General Journal	08/13/2021	JE # 2259		PR #17	OCSWCD:...	2,002.23
Total .140 · Sr. Dist. Tech - T Kautz						4,004.46
<b>.142 · Watershed Insp-Tyler Ohle</b>						
General Journal	07/30/2021	JE # 2253		PR #16	WI BUDGE...	1,777.78
General Journal	08/13/2021	JE # 2259		PR #17	WI BUDGE...	1,777.78
Total .142 · Watershed Insp-Tyler Ohle						3,555.56
<b>.143 · Water Res. Tech-Katie Lafler</b>						
General Journal	07/30/2021	JE # 2253		PR #16 KL Part C	OCSWCD:...	1,616.89
General Journal	08/13/2021	JE # 2259		PR #17 KL part c	OCSWCD:...	1,616.89
Total .143 · Water Res. Tech-Katie Lafler						3,233.78
<b>.15 · Conserv Educator-Alaina Robarge</b>						
General Journal	07/30/2021	JE # 2253		PR #16	OCSWCD:...	1,655.43
General Journal	08/13/2021	JE # 2259		PR #17	OCSWCD:...	1,655.43
Total .15 · Conserv Educator-Alaina Robarge						3,310.86
<b>.15A · WI Secretary-Jamie Noga</b>						
General Journal	07/30/2021	JE # 2253		PR #16	WI BUDGE...	700.00
General Journal	08/13/2021	JE # 2259		PR #17	WI BUDGE...	700.00
Total .15A · WI Secretary-Jamie Noga						1,400.00
Total 8730.1 Personal Services						27,267.54
<b>8730.4 · Contractual</b>						
<b>.401 · Other Contractual</b>						
<b>Grant Expenses</b>						
<b>CPFA-Part B</b>						
Bill	07/28/2021	0946	SkyOp, LLC	Invoice #1658	OCSWCD:...	2,350.00
Bill	07/30/2021	0945	Insight Public Sector, Inc.	Invoice #1100854229 Acct #...	OCSWCD:...	435.90
Total CPFA-Part B						2,785.90
<b>FLX EBM Expenses</b>						
Bill	07/23/2021	0943	Bay Farm - Joel Bay	Contract LOA0290 Final pmt...	GRANTS:E...	5,250.00
Total FLX EBM Expenses						5,250.00
<b>HLWTF Expense</b>						
General Journal	07/23/2021	JE # 2252		2021 Q2 Staff time invoice p...	GRANTS:H...	792.00
Total HLWTF Expense						792.00
Total Grant Expenses						8,827.90

Type	Date	Num	Name	Memo	Class	Amount
Total .401 · Other Contractual						8,827.90
<b>.431 · Employee Travel</b>						
Bill	08/11/2021	0952	Megan L. Webster - ven...	Mileage - Amer Farmland Tr...	OCSWCD:...	48.16
Total .431 · Employee Travel						48.16
<b>.440 · Rent</b>						
Bill	07/22/2021	0942	Cornell Cooperative Ext...	Ref #RI00603 Third Quarter ...	OCSWCD:...	3,666.56
Total .440 · Rent						3,666.56
<b>.442 · Phone</b>						
<b>Cellular Phone</b>						
Bill	07/31/2021	0951	Verizon Wireless	Diana	OCSWCD:...	31.28
Bill	07/31/2021	0951	Verizon Wireless	Tucker	OCSWCD:...	31.28
Bill	07/31/2021	0951	Verizon Wireless	Alaina	OCSWCD:...	31.28
Bill	07/31/2021	0951	Verizon Wireless	Tad	OCSWCD:...	31.28
Bill	07/31/2021	0951	Verizon Wireless	Megan	OCSWCD:...	31.28
Bill	07/31/2021	0951	Verizon Wireless	Katie	OCSWCD:...	31.28
Bill	07/31/2021	0951	Verizon Wireless	Tyler	WI BUDGE...	31.28
Total Cellular Phone						218.96
Total .442 · Phone						218.96
<b>.443 · Office Supplies</b>						
<b>Office Supplies</b>						
Bill	08/02/2021	0950	Wegmans Food Market...	Acc't # 4951014	OCSWCD:...	55.72
Bill	08/11/2021	0953	First Bankcard	Various supplies for office	OCSWCD:...	253.09
Total Office Supplies						308.81
<b>Payroll Processing</b>						
General Journal	07/30/2021	JE # 2256		PR #16	OCSWCD:...	59.75
General Journal	08/13/2021	JE # 2262		PR #17	OCSWCD:...	59.75
Total Payroll Processing						119.50
Total .443 · Office Supplies						428.31
<b>.444A · Info &amp; Educ.</b>						
<b>Ag Workshops</b>						
Bill	08/11/2021	0953	First Bankcard	underpants to bury	OCSWCD:...	21.99
Total Ag Workshops						21.99
<b>District Promotional Material</b>						
Bill	08/11/2021	0953	First Bankcard	Dry bags	OCSWCD:...	377.54
Total District Promotional Material						377.54
<b>Rain Barrel Program</b>						
Bill	08/11/2021	0953	First Bankcard	Rain barrel supplies resoluti...	OCSWCD:...	617.09
Total Rain Barrel Program						617.09
Total .444A · Info & Educ.						1,016.62
<b>.460 · Misc.</b>						
<b>Field Supplies</b>						
Bill	08/11/2021	0953	First Bankcard	cart	OCSWCD:F...	99.99
Total Field Supplies						99.99
<b>LOGO Clothing</b>						
Bill	08/11/2021	0953	First Bankcard	Logo clothing	OCSWCD:L...	95.73
Total LOGO Clothing						95.73
<b>Postal Meter Rental</b>						
Bill	08/11/2021	0953	First Bankcard	Postage meter rental Stamp...	OCSWCD:...	17.99

Ontario County SWCD

Abstract #8, 2021

July 22, 2021-August 18, 2021

Aug 11, 21

Type	Date	Num	Name	Memo	Class	Amount
Total Postal Meter Rental						17.99
Total .460 · Misc.						213.71
<b>.463 · Gas &amp; Oil</b>						
Bill	07/28/2021	0947	Uptown Tire and Auto	NYS Inspection and oil chan...	OCSWCD:...	263.85
Bill	08/02/2021	0949	City of Canandaigua-Ve...	SW1 fuel	OCSWCD:...	62.57
Bill	08/02/2021	0949	City of Canandaigua-Ve...	SW2 fuel	OCSWCD:...	82.65
Bill	08/02/2021	0949	City of Canandaigua-Ve...	SW3 fuel	OCSWCD:...	43.50
Bill	08/02/2021	0949	City of Canandaigua-Ve...	SW4 fuel	OCSWCD:...	50.44
Bill	08/02/2021	0949	City of Canandaigua-Ve...	SW5 fuel	WI BUDGE...	105.01
Bill	08/02/2021	0949	City of Canandaigua-Ve...	Admin Fee	OCSWCD:...	4.43
Total .463 · Gas & Oil						612.45
Total 8730.4 · Contractual						15,032.67
<b>8730.8 · Employee Benefits</b>						
<b>Dental Insurance/District</b>						
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	TG dental ins	OCSWCD:...	36.24
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	TO dental ins	WI BUDGE...	25.08
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	Dental insurance - District	OCSWCD:...	114.87
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	KL dental ins	OCSWCD:...	12.54
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	MW dental ins	OCSWCD:...	37.89
Total Dental Insurance/District						226.62
<b>Disability Insurance</b>						
Bill	08/02/2021	0948	The Hartford	2021-AR,KL,TK,MW, DT	OCSWCD:...	24.67
Bill	08/02/2021	0948	The Hartford	2021-TO	WI BUDGE...	4.31
Bill	08/02/2021	0948	The Hartford	2021-TG	OCSWCD:...	6.30
Total Disability Insurance						35.28
<b>Medical Insurance/District</b>						
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	Medical insurance - District	OCSWCD:...	1,728.56
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	TG medical ins	OCSWCD:...	518.26
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	TO medical ins	WI BUDGE...	366.20
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	KL medical ins	OCSWCD:...	521.82
Bill	07/23/2021	0944	Excellus Blue Cross Blu...	MW medical ins	OCSWCD:...	358.77
General Journal	07/30/2021	JE # 2253		PR #16	OCSWCD:...	55.00
General Journal	07/30/2021	JE # 2253		PR #16	OCSWCD:...	55.00
General Journal	08/13/2021	JE # 2259		PR #17	OCSWCD:...	55.00
General Journal	08/13/2021	JE # 2259		PR #17	OCSWCD:...	55.00
Total Medical Insurance/District						3,713.61
<b>Paid Family Leave</b>						
General Journal	07/31/2021	JE # 2257		July 2021 close out	OCSWCD:...	-28.80
General Journal	07/31/2021	JE # 2257		July 2021 close out	OCSWCD:...	-210.66
Total Paid Family Leave						-239.46
<b>Re-employment Tax</b>						
General Journal	07/30/2021	JE # 2254		PR #16	WI BUDGE...	0.53
General Journal	07/30/2021	JE # 2254		PR #16	OCSWCD:...	0.00
General Journal	08/13/2021	JE # 2260		PR #17	WI BUDGE...	0.45
General Journal	08/13/2021	JE # 2260		PR #17	OCSWCD:...	0.00
Total Re-employment Tax						0.98
<b>SS &amp; Medi Tax/Company</b>						
General Journal	07/30/2021	JE # 2254		PR #16 TG	OCSWCD:...	144.62
General Journal	07/30/2021	JE # 2254		PR #16 WI	WI BUDGE...	184.56
General Journal	07/30/2021	JE # 2254		PR #16 District	OCSWCD:...	459.73
General Journal	07/30/2021	JE # 2254		PR #16 Part C DT		109.69
General Journal	07/30/2021	JE # 2254		PR #16 Part C KL		110.06
General Journal	08/13/2021	JE # 2260		PR #17 TG part c	OCSWCD:...	144.62
General Journal	08/13/2021	JE # 2260		PR #17 WI	WI BUDGE...	184.56
General Journal	08/13/2021	JE # 2260		PR #17 District	OCSWCD:...	397.92
General Journal	08/13/2021	JE # 2260		PR #17 MW part c	OCSWCD:...	171.45

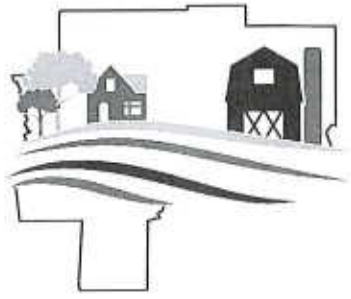
Aug 11, 21

Ontario County SWCD

**Abstract #8, 2021**

July 22, 2021-August 18, 2021

Type	Date	Num	Name	Memo	Class	Amount
General Journal	08/13/2021	JE # 2260		PR #17 KL part c	OCSWCD:...	110.06
Total SS & Medi Tax/Company						2,017.27
<b>Unemployment Company</b>						
General Journal	07/30/2021	JE # 2254		PR #16	WI BUDGE...	14.18
General Journal	07/30/2021	JE # 2254		PR #16	OCSWCD:...	0.00
General Journal	08/13/2021	JE # 2260		PR #17	WI BUDGE...	12.15
General Journal	08/13/2021	JE # 2260		PR #17	OCSWCD:...	0.00
Total Unemployment Company						26.33
Total 8730.8 · Employee Benefits						5,780.63
Total Expense						48,080.84
<b>Net Income</b>						<b>-48,080.84</b>



# ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT  
[www.ontswcd.com](http://www.ontswcd.com)

## **Treasurer's Report District Board Meeting August 18, 2021**

Megan has reviewed and signed off on Payrolls #16, and #17 as well as the July bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

### Financial Information:

- Financial statements for July 2021 were included in the Board packet (*need approval*)
- For the month of July, the District Checking account had the following activity:
  - Starting Bank Balance: \$ 49,661.55
  - Deposits of: \$677,345.27
  - Expenditures of: \$650,676.99
  - Ending Bank Balance: \$ 76,329.83

QuickBooks ending balance is \$70,304.84

There are two outstanding checks for a total of \$6,024.99

All other month end bank balances match the QuickBooks balances.

### General Updates:

- I met with the Audit Committee and Megan. The annual internal audit was completed with no issues reported.
- Megan and I presented our draft of the 2022 operating budget to the Budget Committee. Megan reviewed some possible anticipated expenses for 2022 as well as our forecasted revenue. The draft that the committee is recommending to the full board is in the packet for this meeting and it is on the website.