

Summary of Bills for 3/17/2021

Vendor	Description	Amount
Pending approval		
AT & T	Survey equipment	\$39.24
City of Canandaigua	February fuel costs	\$74.82
First Bankcard	Credit card - statement 3/9/21	\$423.56
Toshiba Business Solutions	January usage, February rental	\$123.42
WI		
City of Canandaigua	February fuel costs	\$18.16
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$35.28
Excellus BC/BS	Employee Medical /Dental	\$4,278.84
Verizon	Employee cell phones	\$220.57
Farm Info Tech	Cropware software (WRC Grant)	\$300.00
	Employee Benefit Preapproved	\$220.57
	Employee Benefit Preapproved	\$300.00
	Resolution #20200115-08	\$300.00
	Total	\$5,513.89
	PR #5, and #6	\$29,606.32
	Total	\$35,120.21

Mar 10, 21

Ontario County SWCD
Abstract #3, 2021

February 18, 2021-March 17, 2021

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1 Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:T...	1,616.89
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:T...	1,616.89
Total .12 · Sec/Treasurer-Diana Thorn						3,233.78
.13 · District Manager-Megan Webster						
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	2,374.07
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	2,374.07
Total .13 · District Manager-Megan Webster						4,748.14
.14 · Cons Dist Tech-Tad Gerace						
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	1,890.48
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	1,890.48
Total .14 · Cons Dist Tech-Tad Gerace						3,780.96
.140 · Sr. Dist. Tech - T Kautz						
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	2,002.23
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	2,002.23
Total .140 · Sr. Dist. Tech - T Kautz						4,004.46
.142 · Watershed Insp-Tyler Ohle						
General Journal	02/26/2021	JE # 2200		PR #5	WI BUDGE...	1,777.78
General Journal	03/12/2021	JE # 2208		PR #6	WI BUDGE...	1,777.78
Total .142 · Watershed Insp-Tyler Ohle						3,555.56
.143 · Water Res. Tech-Katie Lafler						
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	1,616.89
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	1,616.89
Total .143 · Water Res. Tech-Katie Lafler						3,233.78
.15 · Conserv Educator-Alaina Robarge						
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	1,655.43
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	1,655.43
Total .15 · Conserv Educator-Alaina Robarge						3,310.86
.15A · WI Secretary-Jamie Noga						
General Journal	02/26/2021	JE # 2200		PR #5	WI BUDGE...	700.00
General Journal	03/12/2021	JE # 2208		PR #6	WI BUDGE...	700.00
Total .15A · WI Secretary-Jamie Noga						1,400.00
Total 8730.1 Personal Services						27,267.54
8730.2 · Equipment						
.24 · Field Equipment						
Bill	03/10/2021	0876	First Bankcard	New drill kit	OCSWCD:F...	159.00
Total .24 · Field Equipment						159.00
Total 8730.2 · Equipment						159.00
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
WRC Grant						
Bill	02/23/2021	0870	Farm Information Tech...	Inv # 229 Cropware Plus T, ...	OCSWCD:...	300.00
Total WRC Grant						300.00
Total Grant Expenses						300.00
Total .401 · Other Contractual						300.00
.442 · Phone						

Mar 10, 21

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Type	Date	Num	Name	Memo	Class	Amount
Cellular Phone						
Bill	02/23/2021	0869	AT&TMobility	Acct # 287281353660 inv#2...	OCSWCD:...	39.24
Bill	03/04/2021	0875	Verizon Wireless	Tyler	WI BUDGE...	31.51
Bill	03/04/2021	0875	Verizon Wireless	Tucker	OCSWCD:...	31.51
Bill	03/04/2021	0875	Verizon Wireless	Megan	OCSWCD:...	31.51
Bill	03/04/2021	0875	Verizon Wireless	Tad	OCSWCD:...	31.51
Bill	03/04/2021	0875	Verizon Wireless	Alaina	OCSWCD:...	31.51
Bill	03/04/2021	0875	Verizon Wireless	Katie	OCSWCD:...	31.51
Bill	03/04/2021	0875	Verizon Wireless	Diana	OCSWCD:...	31.51
Total Cellular Phone						259.81
Total .442 · Phone						259.81
.443 · Office Supplies						
Copier Contract						
Bill	03/02/2021	0874	Toshiba Business Solut...	Cust # TOBAE9G Inv #5433...	OCSWCD:...	76.19
Bill	03/02/2021	0874	Toshiba Business Solut...	February usage	OCSWCD:...	47.23
Total Copier Contract						123.42
Office Supplies						
Bill	03/10/2021	0876	First Bankcard	various supplies	OCSWCD:...	46.57
Total Office Supplies						46.57
Payroll Processing						
General Journal	02/26/2021	JE # 2203		PR #5	OCSWCD:...	57.05
General Journal	03/12/2021	JE # 2211		PR #6	OCSWCD:...	57.05
Total Payroll Processing						114.10
Total .443 · Office Supplies						284.09
.460 · Misc.						
Postage						
Bill	03/10/2021	0876	First Bankcard	postage	OCSWCD:...	200.00
Total Postage						200.00
Postal Meter Rental						
Bill	03/10/2021	0876	First Bankcard	monthly postage meter rental	OCSWCD:...	17.99
Total Postal Meter Rental						17.99
Total .460 · Misc.						217.99
.463 · Gas & Oil						
Bill	03/02/2021	0873	City of Canandaigua-Ve...	SW1 Escape	OCSWCD:...	0.00
Bill	03/02/2021	0873	City of Canandaigua-Ve...	SW2 Tucker's Truck	OCSWCD:...	27.77
Bill	03/02/2021	0873	City of Canandaigua-Ve...	SW3 Tad's Truck	OCSWCD:...	19.06
Bill	03/02/2021	0873	City of Canandaigua-Ve...	SW4 Katie's Truck	OCSWCD:...	26.22
Bill	03/02/2021	0873	City of Canandaigua-Ve...	SW5 Tyler - WI Truck	WI BUDGE...	18.16
Bill	03/02/2021	0873	City of Canandaigua-Ve...	Fuel Admin Fee	OCSWCD:...	1.77
Total .463 · Gas & Oil						92.98
Total 8730.4 · Contractual						1,154.87
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	02/25/2021	0871	Excellus Blue Cross Blu...	TG dental insurance	OCSWCD:...	36.24
Bill	02/25/2021	0871	Excellus Blue Cross Blu...	TO dental insurance	WI BUDGE...	25.08
Bill	02/25/2021	0871	Excellus Blue Cross Blu...	Dental Insurance - District	OCSWCD:...	198.92
Total Dental Insurance/District						260.24
Disability Insurance						
Bill	03/01/2021	0872	The Hartford	2021-AR,KL,TK,MW, DT	OCSWCD:...	24.67
Bill	03/01/2021	0872	The Hartford	2021-TO	WI BUDGE...	4.31
Bill	03/01/2021	0872	The Hartford	2021-TG	OCSWCD:...	6.30

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Type	Date	Num	Name	Memo	Class	Amount
Total Disability Insurance						35.28
Medical Insurance/District						
Bill	02/25/2021	0871	Excellus Blue Cross Blu...	Medical Insurance-District	OCSWCD:...	3,134.14
Bill	02/25/2021	0871	Excellus Blue Cross Blu...	TG medical insurance	OCSWCD:...	518.26
Bill	02/25/2021	0871	Excellus Blue Cross Blu...	TO medical insurance	WI BUDGE...	366.20
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	55.00
General Journal	02/26/2021	JE # 2200		PR #5	OCSWCD:...	55.00
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	55.00
General Journal	03/12/2021	JE # 2208		PR #6	OCSWCD:...	55.00
Total Medical Insurance/District						4,238.60
Paid Family Leave						
General Journal	02/28/2021	JE # 2205		February end of month JE to...	OCSWCD:...	-19.20
General Journal	02/28/2021	JE # 2205		February end of month JE to...	OCSWCD:...	-140.45
Total Paid Family Leave						-159.65
Re-employment Tax						
General Journal	02/26/2021	JE # 2201		PR #5	WI BUDGE...	1.86
General Journal	02/26/2021	JE # 2201		PR #5	OCSWCD:...	8.39
General Journal	03/12/2021	JE # 2209		PR #6	WI BUDGE...	1.86
General Journal	03/12/2021	JE # 2209		PR #6	OCSWCD:...	6.26
Total Re-employment Tax						18.37
SS & Medi Tax/Company						
General Journal	02/26/2021	JE # 2201		PR #5 TG	OCSWCD:...	144.62
General Journal	02/26/2021	JE # 2201		PR #5 WI	WI BUDGE...	184.56
General Journal	02/26/2021	JE # 2201		PR #5 District	OCSWCD:...	679.48
General Journal	03/12/2021	JE # 2209		PR #6 TG	OCSWCD:...	144.62
General Journal	03/12/2021	JE # 2209		PR #6 WI	WI BUDGE...	184.56
General Journal	03/12/2021	JE # 2209		PR #6 District	OCSWCD:...	679.48
Total SS & Medi Tax/Company						2,017.32
Unemployment Company						
General Journal	02/26/2021	JE # 2201		PR #5	WI BUDGE...	13.01
General Journal	02/26/2021	JE # 2201		PR #5	OCSWCD:...	58.78
General Journal	03/12/2021	JE # 2209		PR #6	WI BUDGE...	13.01
General Journal	03/12/2021	JE # 2209		PR #6	OCSWCD:...	43.84
Total Unemployment Company						128.64
Total 8730.8 Employee Benefits						6,538.80
Total Expense						35,120.21
Net Income						-35,120.21



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting March 17, 2021

Megan has reviewed and signed off on Payrolls #5, and #6 as well as the February bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for February 2021 were included in the Board packet (*need approval*)
- For the month of February, the District Checking account had the following activity:
 - Starting Bank Balance: \$227,475.37
 - Deposits of: \$325,215.13
 - Expenditures of: \$242,599.23
 - Ending Bank Balance: \$310,091.27

QuickBooks ending balance is \$304,235.21

The following transactions are outstanding:

Uncleared checks – 3 checks totaling \$5,856.06

All other month end bank balances match the QuickBooks balances.

General Updates:

- The Watershed Inspection Program reimbursements of prior year expenditures are coming in now and we have received our County Appropriation money. We have received Part A funds from the State and have vouchered for our approved Part C funds. Budgeted revenue is coming in steadily.
- I have been busy providing bookkeeping support to the DEC 4hr course and the tree program.
- I am looking forward to Water Quality Symposium and have enjoyed being on the Clerks Committee assisting with the planning and organization of the Clerks Track sessions.