

Summary of Bills for 6/16/2021

Vendor	Description	Amount
Pending approval		
AT + T	Cell service for survey equipment	\$39.24
City of Canandaigua	May fuel costs	\$219.41
First Bankcard	Credit card - statement 6/9/21	\$2,222.24
Toshiba Business Solutions	Final usage - old machine	\$125.96
Country Creek Apparel	Embroidery for 2021 logowear	\$22.00 Resolution #20210317-06
Wegmans	Supplies for the May 5th DEC E&SC course	\$22.76
Casella Waste Systems	4 containers for S. Bristol event delivered & transp	\$1,279.95
Seedway	Seed for FLOWWPA Proj at Rockefeller's	\$204.00
Seedway	Hydroseed materials WRC \$3K Spec Proj \$3K	\$1,733.00 Resolution #20201118-06
WI		
City of Canandaigua	May fuel costs	\$85.69
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$35.28 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$4,278.84 Employee Benefit Preapproved
Verizon	Employee cell phones	\$207.22 Preapproved
Zimmerman Excavating, LLC	FLOWWPA Proj at Rockefeller's	\$3,993.00 Resolution #20210519-08
Wilson Engineering	FLOWWPA Proj at Rockefeller's	\$450.00 Resolution #20210519-08
Total		\$14,918.59
PR #11, and #12		\$29,491.44
Total		\$44,410.03

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Ontario County SWCD

Abstract #6, 2021

May 20, 2021- June 16, 2021

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1 Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:T...	1,616.89
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:T...	1,616.89
Total .12 · Sec/Treasurer-Diana Thorn						3,233.78
.13 · District Manager-Megan Webster						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	2,374.07
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	2,374.07
Total .13 · District Manager-Megan Webster						4,748.14
.14 · Cons Dist Tech-Tad Gerace						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	1,890.48
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	1,890.48
Total .14 · Cons Dist Tech-Tad Gerace						3,780.96
.140 · Sr. Dist. Tech - T Kautz						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	2,002.23
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	2,002.23
Total .140 · Sr. Dist. Tech - T Kautz						4,004.46
.142 · Watershed Insp-Tyler Ohle						
General Journal	05/21/2021	JE # 2231		PR #11	WI BUDGE...	1,777.78
General Journal	06/04/2021	JE # 2223		PR #12	WI BUDGE...	1,777.78
Total .142 · Watershed Insp-Tyler Ohle						3,555.56
.143 · Water Res. Tech-Katie Lafler						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	1,616.89
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	1,616.89
Total .143 · Water Res. Tech-Katie Lafler						3,233.78
.15 · Conserv Educator-Alaina Robarge						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	1,655.43
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	1,655.43
Total .15 · Conserv Educator-Alaina Robarge						3,310.86
.15A · WI Secretary-Jamie Noga						
General Journal	05/21/2021	JE # 2231		PR #11	WI BUDGE...	700.00
General Journal	06/04/2021	JE # 2223		PR #12	WI BUDGE...	700.00
Total .15A · WI Secretary-Jamie Noga						1,400.00
Total 8730.1 Personal Services						27,267.54
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
FOLLOWPA grant						
Bill	06/04/2021	0923	Zimmerman Excavating...	800' waterway 6" tile County...	OCSWCD:F...	3,993.00
Bill	06/04/2021	0924	Wilson Engineering	Invoice # 655	GRANTS:F...	450.00
Bill	06/04/2021	0925	Seedway	Invoice #1697552 Cust #123...	OCSWCD:F...	204.00
Total FOLLOWPA grant						4,647.00
Ont Co Tire Recycling						
Bill	06/04/2021	0922	Casella Waste Systems	Invoice #2396291	OCSWCD:T...	357.75
Bill	06/04/2021	0922	Casella Waste Systems	Invoice #2397908	OCSWCD:T...	614.80
Bill	06/04/2021	0922	Casella Waste Systems	Invoice #2401395	OCSWCD:T...	307.40
Bill	06/09/2021	0926	First Bankcard	2021 Residential Tire Recyc...	OCSWCD:T...	785.85
Total Ont Co Tire Recycling						2,065.80
Special Projects						
Bill	06/09/2021	0927	Seedway	Invoice #1699062 Cust # 12...	OCSWCD:...	1,733.00

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Ontario County SWCD

Abstract #6, 2021

May 20, 2021- June 16, 2021

Type	Date	Num	Name	Memo	Class	Amount
Total Special Projects						1,733.00
WRC Rain Barrel						
Bill	06/09/2021	0926	First Bankcard	Rain barrel supplies resoluti...	OCSWCD:...	248.95
Total WRC Rain Barrel						248.95
Total Grant Expenses						8,694.75
Total .401 - Other Contractual						8,694.75
.442 - Phone						
Cellular Phone						
Bill	05/24/2021	0915	AT&TMobility	Acct # 287281353660 inv#...	OCSWCD:...	39.24
Bill	06/04/2021	0921	Verizon Wireless	Diana	OCSWCD:...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Tucker	OCSWCD:...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Alaina	OCSWCD:...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Tad	OCSWCD:...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Megan	OCSWCD:...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Katie	OCSWCD:...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Tyler	WI BUDGE...	31.28
Bill	06/04/2021	0921	Verizon Wireless	Credit adjustment	OCSWCD:...	-11.74
Total Cellular Phone						246.46
Total .442 - Phone						246.46
.443 - Office Supplies						
Copier Contract						
Bill	05/24/2021	0916	Toshiba Business Solut...	Cust # TOBAE9G Inv #98088	OCSWCD:...	12.76
Bill	05/24/2021	0916	Toshiba Business Solut...	Cust # TOBAE9G Inv #5532...	OCSWCD:...	113.20
Total Copier Contract						125.96
Office Supplies						
Bill	06/09/2021	0926	First Bankcard	Various supplies for office	OCSWCD:...	38.47
Total Office Supplies						38.47
Payroll Processing						
General Journal	05/21/2021	JE # 2234		PR #11	OCSWCD:...	57.05
General Journal	06/04/2021	JE # 2227		PR #12	OCSWCD:...	59.75
Total Payroll Processing						116.80
Total .443 - Office Supplies						281.23
.444A - Info & Educ.						
Conference Expenses & Training						
Bill	06/09/2021	0926	First Bankcard	Alaina training per Frank Br...	OCSWCD:...	49.99
Total Conference Expenses & Training						49.99
ESC training course expenses						
Bill	06/01/2021	0919	Wegmans Food Market...	Acc't # 4951014	OCSWCD:...	22.76
Total ESC training course expenses						22.76
Registrations & Memberships						
Bill	06/09/2021	0926	First Bankcard	Megan CPESC renewal res...	OCSWCD:...	172.50
Total Registrations & Memberships						172.50
Total .444A - Info & Educ.						245.25
.460 - Misc.						
LOGO Clothing						
Bill	05/26/2021	0917	Country Creek Apparel	Invoice #550 4 garments mu...	OCSWCD:L...	22.00
Total LOGO Clothing						22.00
Postal Meter Rental						

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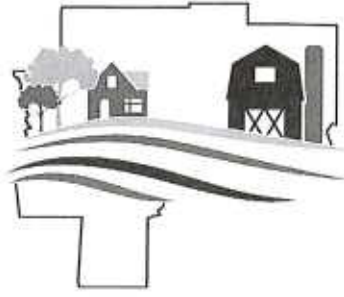
Ontario County SWCD
Abstract #6, 2021
 May 20, 2021- June 16, 2021

Type	Date	Num	Name	Memo	Class	Amount
Bill	06/09/2021	0926	First Bankcard	Postage meter rental Stamp...	OCSWCD:...	17.99
Total Postal Meter Rental						17.99
Total .460 · Misc.						39.99
.463 · Gas & Oil						
Bill	06/04/2021	0920	City of Canandaigua-Ve...	SW1 fuel	OCSWCD:...	46.07
Bill	06/04/2021	0920	City of Canandaigua-Ve...	SW2 fuel	OCSWCD:...	75.85
Bill	06/04/2021	0920	City of Canandaigua-Ve...	SW3 fuel	OCSWCD:...	22.78
Bill	06/04/2021	0920	City of Canandaigua-Ve...	SW4 fuel	OCSWCD:...	70.57
Bill	06/04/2021	0920	City of Canandaigua-Ve...	SW5 fuel	WI BUDGE...	85.69
Bill	06/04/2021	0920	City of Canandaigua-Ve...	Admin Fee	OCSWCD:...	4.14
Total .463 · Gas & Oil						305.10
.464 · Small Tools						
Bill	06/09/2021	0926	First Bankcard	Rope for survey job in Town ...	OCSWCD:...	15.99
Total .464 · Small Tools						15.99
8730.4 · Contractual - Other						
Bill	06/09/2021	0926	First Bankcard	QuickBooks Enterprise Solu...		892.50
Total 8730.4 · Contractual - Other						892.50
Total 8730.4 · Contractual						10,721.27
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	05/24/2021	914	Excellus Blue Cross Blu...	TG dental insurance	OCSWCD:...	36.24
Bill	05/24/2021	914	Excellus Blue Cross Blu...	TO dental insurance	WI BUDGE...	25.08
Bill	05/24/2021	914	Excellus Blue Cross Blu...	Dental Insurance - District	OCSWCD:...	198.92
Total Dental Insurance/District						260.24
Disability Insurance						
Bill	06/01/2021	918	The Hartford	2021-AR,KL,TK,MW, DT	OCSWCD:...	24.67
Bill	06/01/2021	918	The Hartford	2021-TO	WI BUDGE...	4.31
Bill	06/01/2021	918	The Hartford	2021-TG	OCSWCD:...	6.30
Total Disability Insurance						35.28
Medical Insurance/District						
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	55.00
General Journal	05/21/2021	JE # 2231		PR #11	OCSWCD:...	55.00
Bill	05/24/2021	914	Excellus Blue Cross Blu...	Medical Insurance-District	OCSWCD:...	3,134.14
Bill	05/24/2021	914	Excellus Blue Cross Blu...	TG medical insurance	OCSWCD:...	518.26
Bill	05/24/2021	914	Excellus Blue Cross Blu...	TO medical insurance	WI BUDGE...	366.20
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	55.00
General Journal	06/04/2021	JE # 2223		PR #12	OCSWCD:...	55.00
Total Medical Insurance/District						4,238.60
Paid Family Leave						
General Journal	05/31/2021	JE # 2222		May 2021 close out	OCSWCD:...	-19.20
General Journal	05/31/2021	JE # 2222		May 2021 close out	OCSWCD:...	-140.44
Total Paid Family Leave						-159.64
Re-employment Tax						
General Journal	05/21/2021	JE # 2232		PR #11	WI BUDGE...	0.53
General Journal	05/21/2021	JE # 2232		PR #11	OCSWCD:...	0.00
General Journal	06/04/2021	JE # 2224		PR #12	WI BUDGE...	0.53
General Journal	06/04/2021	JE # 2224		PR #12	OCSWCD:...	0.00
Total Re-employment Tax						1.06
SS & Medi Tax/Company						
General Journal	05/21/2021	JE # 2232		PR #11 TG	OCSWCD:...	144.62
General Journal	05/21/2021	JE # 2232		PR #11 WI	WI BUDGE...	184.56
General Journal	05/21/2021	JE # 2232		PR #11 District	OCSWCD:...	679.48
General Journal	06/04/2021	JE # 2224		PR #12 TG	OCSWCD:...	144.62

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Ontario County SWCD
Abstract #6, 2021
May 20, 2021- June 16, 2021

Type	Date	Num	Name	Memo	Class	Amount
General Journal	06/04/2021	JE # 2224		PR #12 WI	WI BUDGE...	184.56
General Journal	06/04/2021	JE # 2224		PR #12 District	OCSWCD:...	679.48
Total SS & Medi Tax/Company						2,017.32
Unemployment Company						
General Journal	05/21/2021	JE # 2232		PR #11	WI BUDGE...	14.18
General Journal	05/21/2021	JE # 2232		PR #11	OCSWCD:...	0.00
General Journal	06/04/2021	JE # 2224		PR #12	WI BUDGE...	14.18
General Journal	06/04/2021	JE # 2224		PR #12	OCSWCD:...	0.00
Total Unemployment Company						28.36
Total 8730.8 Employee Benefits						6,421.22
Total Expense						44,410.03
Net Income						-44,410.03



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting June 16, 2021

Megan has reviewed and signed off on Payrolls #11, and #12 as well as the May bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for May 2021 were included in the Board packet (*need approval*)
- For the month of May, the District Checking account had the following activity:
 - Starting Bank Balance: \$126,768.40
 - Deposits of: \$36,360.18
 - Expenditures of: \$82,435.05
 - Ending Bank Balance: \$80,693.53

QuickBooks ending balance is \$79,616.09

There are three outstanding checks for a total of \$1,077.44

All other month end bank balances match the QuickBooks balances.

General Updates:

- The new version of QuickBooks is installed and working well. All of our data transferred over seamlessly.
- I have been reviewing the profit and loss budget versus actual report and I have several budget amendments to recommend:

Amount	From Budget Line	To Budget Line
\$550.00	Registrations & Memberships	District Tree
\$1,000.00	Copier Contract	NEW QuickBooks
\$212.00	Intern	Website Expenses
\$400.00	Rent	Unemployment
\$100.00	Ads	Unemployment
\$400.00	ESC Course Expenses	Rain Barrels

\$950.00	Envirothon	Rain Barrels
\$4,000.00	Conference Expenses	OC Tire Recycling
\$2,000.00	Intern	OC Tire Recycling
\$5,100.00	Intern	WRC Grants
\$3,000	Increase Fund Balance (Revenue)	Special Projects – matching expenditure for Hydroseed materials per Resolution # 20201118—06