

[incomplete] Summary of Bills for 12/18/2019 (as of 12/11)

Vendor	Description	Amount
Pending approval		
AT & T Mobility	Cell service for Survey Equipment	\$39.24
Meadowview Tree Farm	2020 Tree Sale deposit	\$1,220.00
NYSDEC	Freshwater wetlands permit	\$50.00
MS4		
WI		
HLWTF		
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$12.28 Pre-approved employee benefit
Excellus BC/BS	Employee Medical	\$3,002.30 Pre-approved Employer contrib
Verizon	Employee cell phones	\$189.18 Resolution 20191120-09
Hall Transport Company	FOLLOWPA reimbursement grant - Davies	\$5,225.00 Resolution 20191016-08
Karen Hudson Pipe & Pumps	FOLLOWPA reimbursement grant - Davies	\$2,625.26 Resolution 20191016-08
Wilson Engineering	FOLLOWPA reimbursement grant - Davies	\$900.00 Resolution 20191016-08
Christian Mazzola	GLRI reimbursement - erosion control	\$3,025.00 Resolution #20190717-05
Karen Hudson Pipe & Pumps	FOLLOWPA reimbursement grant - Reed	\$142.29 Resolution 20191016-08
WI		
Barden Technical Services	2 meetings with Tyler Ohle	\$150.00 Resolution 20191120-07
	Total	\$16,580.55
	PR #24 & #25	\$28,335.39
	Total	\$44,915.94

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1 Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:T...	1,538.46
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:T...	1,538.46
Total .12 · Sec/Treasurer-Diana Thorn						3,076.92
.13 · District Manager-Megan Webster						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	2,294.23
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	2,294.23
Total .13 · District Manager-Megan Webster						4,588.46
.14 · Cons Dist Tech-Tad Gerace						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	1,811.54
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	1,811.54
Total .14 · Cons Dist Tech-Tad Gerace						3,623.08
.141 · Water Res. Tech-T. Kautz						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	1,923.08
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	1,923.08
Total .141 · Water Res. Tech-T. Kautz						3,846.16
.142 · Watershed Insp-Tyler Ohle						
General Journal	11/22/2019	JE # 1942		PR #24	WI BUDGE...	1,730.77
General Journal	12/06/2019	JE # 1951		PR #25	WI BUDGE...	1,730.77
Total .142 · Watershed Insp-Tyler Ohle						3,461.54
.143 · Water Res. Tech-Katie Lafler						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	1,538.46
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	1,538.46
Total .143 · Water Res. Tech-Katie Lafler						3,076.92
.15 · Conserv Educator-Alaina Robarge						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	1,576.92
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	1,576.92
Total .15 · Conserv Educator-Alaina Robarge						3,153.84
.15A · WI Secretary-Jamie Noga						
General Journal	11/22/2019	JE # 1942		PR #24	WI BUDGE...	640.00
General Journal	12/06/2019	JE # 1951		PR #25	WI BUDGE...	640.00
Total .15A · WI Secretary-Jamie Noga						1,280.00
Total 8730.1 Personal Services						26,106.92
8730.4 · Contractual						
.404 Other contractors						
Bill	12/10/2019	0621	Barden, George	Mtg with Tyler Ohle and Kev...	WI BUDGE...	150.00
Total .404 Other contractors						150.00
.401 · Other Contractual						
Grant Expenses						
FOLLOWPA grant						
Bill	11/25/2019	0612	Hall Transport Company	Statement date 11-18-19 Da...	GRANTS:F...	5,225.00
Bill	11/25/2019	0613	KAREN M HUDSON Pi...	FOLLOWPA Davies E&SC Pr...	GRANTS:F...	2,625.26
Bill	11/25/2019	0614	Wilson Engineering	Invoice #536 John Davie se...	GRANTS:F...	900.00
Bill	12/06/2019	0619	KAREN M HUDSON Pi...	FOLLOWPA Reed E&SC Proj...	GRANTS:F...	142.29
Total FOLLOWPA grant						8,892.55
GLRI Grant						
Bill	11/26/2019	0616	Christian Mazzola	GLRI BMP System - erosion...	GRANTS:G...	3,025.00
Total GLRI Grant						3,025.00

Type	Date	Num	Name	Memo	Class	Amount
Total Grant Expenses						11,917.55
Total .401 · Other Contractual						11,917.55
.405 · District Tree						
Bill	12/06/2019	0618	Meadowview LLC	Acknowledgement Date 04-...	OCSWCD:...	1,220.00
Total .405 · District Tree						1,220.00
.442 · Phone						
Cellular Phone						
Bill	12/04/2019	0617	Verizon Wireless	Tyler - 28.34 service, 37.48 ...	WI BUDGE...	67.03
Bill	12/04/2019	0617	Verizon Wireless	Tucker, Tad, Alaina	OCSWCD:...	49.29
Bill	12/04/2019	0617	Verizon Wireless	Megan, Katie	OCSWCD:...	72.86
Bill	12/10/2019	011	AT&TMobility	Acct # 287281353660 inv # ...	OCSWCD:...	39.24
Total Cellular Phone						228.42
Total .442 · Phone						228.42
.443 · Office Supplies						
Payroll Processing						
General Journal	11/22/2019	JE # 1941		PR #24	OCSWCD:...	56.27
General Journal	12/06/2019	JE # 1954		PR #25	OCSWCD:...	56.27
Total Payroll Processing						112.54
Total .443 · Office Supplies						112.54
.460 · Misc.						
General Permit						
Bill	12/11/2019	0623	NYSDEC	DEC ID#86P-8-19-002 Alias...		50.00
Total General Permit						50.00
Total .460 · Misc.						50.00
Total 8730.4 · Contractual						13,678.51
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	11/25/2019	0615	Excellus Blue Cross Blu...	Dental Insurance -District	OCSWCD:...	137.70
Bill	11/25/2019	0615	Excellus Blue Cross Blu...	TG dental insurance	OCSWCD:...	35.88
Bill	11/25/2019	0615	Excellus Blue Cross Blu...	TO dental insurance	WI BUDGE...	27.60
Total Dental Insurance/District						201.18
Disability Insurance						
General Journal	11/26/2019	JE # 1949		November 2019 JE to clear l...	OCSWCD:...	-19.20
Bill	12/11/2019	0622	The Hartford	December 2019-AR,KL,TK,...	OCSWCD:...	24.67
Bill	12/11/2019	0622	The Hartford	December 2019-TO	WI BUDGE...	0.00
Bill	12/11/2019	0622	The Hartford	December 2019-TG	OCSWCD:...	6.30
Bill	12/11/2019	0622	The Hartford	credit from over billing in Se...	OCSWCD:...	-18.69
Total Disability Insurance						-6.92
Medical Insurance/District						
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	55.00
General Journal	11/22/2019	JE # 1942		PR #24	OCSWCD:...	55.00
Bill	11/25/2019	0615	Excellus Blue Cross Blu...	Medical Insurance-District	OCSWCD:...	1,918.36
Bill	11/25/2019	0615	Excellus Blue Cross Blu...	TG medical insurance	OCSWCD:...	499.42
Bill	11/25/2019	0615	Excellus Blue Cross Blu...	TO medical insurance	WI BUDGE...	383.34
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	55.00
General Journal	12/06/2019	JE # 1951		PR #25	OCSWCD:...	55.00
Total Medical Insurance/District						3,021.12
Paid Family Leave						
General Journal	11/26/2019	JE # 1949		November 2019 JE to clear l...	OCSWCD:...	-40.28
Total Paid Family Leave						-40.28
Re-employment Tax						

Type	Date	Num	Name	Memo	Class	Amount
General Journal	11/22/2019	JE # 1943		PR #24	WI BUDGE...	0.00
General Journal	11/22/2019	JE # 1943		PR #24	OCSWCD:...	0.00
General Journal	12/06/2019	JE # 1952		PR #25	WI BUDGE...	0.00
General Journal	12/06/2019	JE # 1952		PR #25	OCSWCD:...	0.00
Total Re-employment Tax						0.00
SS & Medi Tax/Company						
General Journal	11/22/2019	JE # 1943		PR #24	OCSWCD:...	138.59
General Journal	11/22/2019	JE # 1943		PR #24	WI BUDGE...	176.33
General Journal	11/22/2019	JE # 1943		PR #24	OCSWCD:...	661.88
General Journal	12/06/2019	JE # 1952		PR #25 - TG	OCSWCD:...	138.53
General Journal	12/06/2019	JE # 1952		PR #25 - WI	WI BUDGE...	176.64
General Journal	12/06/2019	JE # 1952		PR #25 - District	OCSWCD:...	663.44
Total SS & Medi Tax/Company						1,955.41
Unemployment Company						
General Journal	11/22/2019	JE # 1943		PR #24	WI BUDGE...	0.00
General Journal	11/22/2019	JE # 1943		PR #24	OCSWCD:...	0.00
General Journal	12/06/2019	JE # 1952		PR #25	WI BUDGE...	0.00
General Journal	12/06/2019	JE # 1952		PR #25	OCSWCD:...	0.00
Total Unemployment Company						0.00
Total 8730.8 · Employee Benefits						5,130.51
Total Expense						44,915.94
Net Income						-44,915.94



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting December 18, 2019

Megan has reviewed and signed off on Payrolls #24 & #25 as well as the November bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for November 2019 were included in the Board packet (*need approval*)
- For the month of November, the District Checking account had the following activity:
 - Starting Bank Balance: \$109,762.60
 - Deposits of: \$133,110.36
 - Expenditures of: \$104,299.82
 - Ending Bank Balance: \$138,573.14

QuickBooks ending balance is \$121,201.66

The following transactions are outstanding:

Uncleared checks – eleven checks totaling \$17,371.48

All other month end bank balances match the QuickBooks balances.

General Updates:

- We continue to work with Mengel, Metzger and Barr on the Agreed Upon Procedures from last June. Based on their recommendations, I will be adding more detail to our current Internal Controls policy. Additionally, they are looking at the financial reports that are sent out for each board meeting. It has been recommended that we reconsider sending out the deposit detail report. The information is available elsewhere and that report contains personal information that should be protected.
- The new cash bag for Ag Value Assessments is set up and in use. This allows us to make change for people that pay in cash.
- The investment of funds from the Special Projects account matures on December 20, 2019. As of December 10th, it looks like we could earn \$232 in interest on the initial investment. Again, as of the 10th - interest rates are

1.32% for 30 days, 1.36% for 60 days, 1.39% for 90 days. Do we want to want to roll it over for another 60 days?