

Summary of Bills for 2/17/2021

Vendor	Description	Amount
Pending approval		
AT & T	Cell service for survey equipment	\$50.27
City of Canandaigua	January fuel costs	
Toshiba Business Solutions	Copier - February rental January usage	\$1,025.78
First Bankcard	Credit card - statement 2/9/21	\$2,893.50
Ontario County Treasurer	IT service 4/2020 - 12/2020	
MS4		
WI		
City of Canandaigua	January fuel costs	\$18.05
Post Audit/Pre Approved		
The Hartford	Disability Ins	\$35.28
Excellus BC/BS	Employee Medical /Dental	\$4,279.14
Verizon	Employee cell phones	\$220.57
Mike Goodman Farms	CRF Rd 3 Year 3 payment	\$5,307.00
Steven J Smith Farms	CRF Rd 3 Year 3 payment	\$5,307.00
Blowers Farm	CRF Rd 3 Year 3 payment	\$5,200.86
Hemdale Farms	CRF Rd 3 Year 3 payment	\$21,228.00
Lightland Farm	AgNPS Rd 23 CAFO waste storage	\$154,111.09
Monroe County SWCD	Inland Marine insurance for GRWC	\$50.00
NYS CDEA	Water Quality Symposium registrations	\$290.00
	Total	\$200,016.54
	PR #3, and #4	\$29,290.55
	Total	\$229,307.09

January 21, 2021-February 17, 2021

Type	Date	Num	Name	Memo	Class	Amount
Expense						
8730.1 Personal Services						
.12 · Sec/Treasurer-Diana Thorn						
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:T...	1,616.89
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:T...	1,616.89
Total .12 · Sec/Treasurer-Diana Thorn						3,233.78
.13 · District Manager-Megan Webster						
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:...	2,374.07
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:...	2,374.07
Total .13 · District Manager-Megan Webster						4,748.14
.14 · Cons Dist Tech-Tad Gerace						
General Journal	01/29/2021	JE # 2186		PR #3 TG	OCSWCD:...	1,890.48
General Journal	02/12/2021	JE # 2193		PR #4 TG	OCSWCD:...	1,890.48
Total .14 · Cons Dist Tech-Tad Gerace						3,780.96
.140 · Sr. Dist. Tech - T Kautz						
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:...	2,002.23
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:...	2,002.23
Total .140 · Sr. Dist. Tech - T Kautz						4,004.46
.142 · Watershed Insp-Tyler Ohle						
General Journal	01/29/2021	JE # 2186		PR #3	WI BUDGE...	1,777.78
General Journal	02/12/2021	JE # 2193		PR #4	WI BUDGE...	1,777.78
Total .142 · Watershed Insp-Tyler Ohle						3,555.56
.143 · Water Res. Tech-Katie Lafler						
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:...	1,294.08
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:...	1,617.60
Total .143 · Water Res. Tech-Katie Lafler						2,911.68
.15 · Conserv Educator-Alaina Robarge						
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:...	1,655.43
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:...	1,655.43
Total .15 · Conserv Educator-Alaina Robarge						3,310.86
.15A · WI Secretary-Jamie Noga						
General Journal	01/29/2021	JE # 2186		PR #3	WI BUDGE...	700.00
General Journal	02/12/2021	JE # 2193		PR #4	WI BUDGE...	700.00
Total .15A · WI Secretary-Jamie Noga						1,400.00
Total 8730.1 Personal Services						26,945.44
8730.4 · Contractual						
.401 · Other Contractual						
Grant Expenses						
Can Outlet Wast Storage						
Bill	01/25/2021	0859	LIGHTLAND FARMS	Ag NPS Rd 23 Contract #C7...	GRANTS:C...	154,111.09
Total Can Outlet Wast Storage						154,111.09
CRF Round 3						
Bill	01/21/2021	0855	Michael L. Goodman	CRF Rd 3 cover cropping pa...	GRANTS:Cl...	5,307.00
Bill	01/21/2021	0856	Steven J. Smith	CRF Round 3 Cover Crop P...	GRANTS:Cl...	5,307.00
Bill	01/21/2021	0857	Blowers, John	CRF Rd 3 Cover Cropping p...	GRANTS:Cl...	5,200.86
Bill	01/21/2021	0858	HEMDALE FARMS, Inc.	CRF Round 3 - cover crop p...	GRANTS:Cl...	21,228.00
Total CRF Round 3						37,042.86
WRC Grant						
Bill	02/09/2021	0867	First Bankcard	Dairy One Soil Sample Testi...	OCSWCD:...	746.00
Total WRC Grant						746.00

Ontario County SWCD
Abstract #2, 2021

January 21, 2021-February 17, 2021

Type	Date	Num	Name	Memo	Class	Amount
Total Grant Expenses						191,899.95
Total .401 - Other Contractual						191,899.95
.442 - Phone						
Cable - Internet service						
Bill	01/25/2021	0860	Ontario County Treasur...	Internet and email	OCSWCD:I...	490.00
Bill	01/25/2021	0860	Ontario County Treasur...	Internet and email	WI BUDGE...	140.00
Total Cable - Internet service						630.00
Cellular Phone						
Bill	01/25/2021	0860	Ontario County Treasur...	email on cell phones	OCSWCD:...	16.00
Bill	01/25/2021	0860	Ontario County Treasur...	email on cell phone	WI BUDGE...	2.00
Bill	02/02/2021	0864	Verizon Wireless	Tyler	WI BUDGE...	31.51
Bill	02/02/2021	0864	Verizon Wireless	Tucker	OCSWCD:...	31.51
Bill	02/02/2021	0864	Verizon Wireless	Megan	OCSWCD:...	31.51
Bill	02/02/2021	0864	Verizon Wireless	Tad	OCSWCD:...	31.51
Bill	02/02/2021	0864	Verizon Wireless	Alaina	OCSWCD:...	31.51
Bill	02/02/2021	0864	Verizon Wireless	Katie	OCSWCD:...	31.51
Bill	02/02/2021	0864	Verizon Wireless	Diana	OCSWCD:...	31.51
Total Cellular Phone						238.57
Local						
Bill	01/25/2021	0860	Ontario County Treasur...	fixed phone number charge	OCSWCD:...	346.50
Bill	01/25/2021	0860	Ontario County Treasur...	fixed phone number	WI BUDGE...	99.00
Total Local						445.50
Total .442 - Phone						1,314.07
.443 - Office Supplies						
Office Supplies						
Bill	02/09/2021	0867	First Bankcard	various supplies	OCSWCD:...	47.21
Bill	02/09/2021	0867	First Bankcard	Go to Meeting ANNUAL sub...	OCSWCD:...	188.39
Bill	02/09/2021	0867	First Bankcard	sales tax credit from Log me...	OCSWCD:...	-28.80
Bill	02/09/2021	0867	First Bankcard	Magix Video Editing software	OCSWCD:...	54.99
Total Office Supplies						261.79
Payroll Processing						
General Journal	01/29/2021	JE # 2189		PR #3	OCSWCD:...	66.50
General Journal	02/12/2021	JE # 2196		PR #4	OCSWCD:...	57.05
Total Payroll Processing						123.55
Total .443 - Office Supplies						385.34
.444A - Info & Educ.						
Conference Expenses & Training						
Bill	02/05/2021	0865	NYSCDEA-Vendor	2021 Water Quality Sympos...	OCSWCD:...	290.00
Total Conference Expenses & Training						290.00
Total .444A - Info & Educ.						290.00
.453 - Inland Marine Insurance						
Bill	01/27/2021	0862	Monroe County SWCD	Inv # 01182138 OCSWCD s...	OCSWCD:I...	50.00
Total .453 - Inland Marine Insurance						50.00
.460 - Misc.						
Postal Meter Rental						
Bill	02/09/2021	0867	First Bankcard	monthly postage meter rental	OCSWCD:...	17.99
Total Postal Meter Rental						17.99
Total .460 - Misc.						17.99
.463 - Gas & Oil						
Bill	02/05/2021	0866	City of Canandaigua-Ve...	SW1 Escape	OCSWCD:...	0.00
Bill	02/05/2021	0866	City of Canandaigua-Ve...	SW2 Tucker's Truck	OCSWCD:...	14.19

Ontario County SWCD
Abstract #2, 2021

January 21, 2021-February 17, 2021

Type	Date	Num	Name	Memo	Class	Amount
Bill	02/05/2021	0866	City of Canandaigua-Ve...	SW3 Tad's Truck	OCSWCD:...	34.66
Bill	02/05/2021	0866	City of Canandaigua-Ve...	SW4 Katie's Truck	OCSWCD:...	0.00
Bill	02/05/2021	0866	City of Canandaigua-Ve...	SW5 Tyler - WI Truck	WI BUDGE...	18.05
Bill	02/05/2021	0866	City of Canandaigua-Ve...	Fuel Admin Fee	OCSWCD:...	1.42
Total .463 · Gas & Oil						68.32
.465 · Monthly support (County IT)						
Bill	01/25/2021	0860	Ontario County Treasur...	monthly IT support	OCSWCD:...	1,400.00
Bill	01/25/2021	0860	Ontario County Treasur...	monthly IT support	WI BUDGE...	400.00
Total .465 · Monthly support (County IT)						1,800.00
Total 8730.4 · Contractual						195,825.67
8730.8 · Employee Benefits						
Dental Insurance/District						
Bill	01/25/2021	0861	Excellus Blue Cross Blu...	TG dental insurance	OCSWCD:...	36.24
Bill	01/25/2021	0861	Excellus Blue Cross Blu...	TO dental insurance	WI BUDGE...	25.08
Bill	01/25/2021	0861	Excellus Blue Cross Blu...	Dental Insurance - District	OCSWCD:...	199.22
Total Dental Insurance/District						260.54
Disability Insurance						
Bill	02/02/2021	0863	The Hartford	2021-AR,KL,TK,MW, DT	OCSWCD:...	24.67
Bill	02/02/2021	0863	The Hartford	2021-TO	WI BUDGE...	4.31
Bill	02/02/2021	0863	The Hartford	2021-TG	OCSWCD:...	6.30
Total Disability Insurance						35.28
Medical Insurance/District						
Bill	01/25/2021	0861	Excellus Blue Cross Blu...	Medical Insurance-District	OCSWCD:...	3,134.14
Bill	01/25/2021	0861	Excellus Blue Cross Blu...	TG medical insurance	OCSWCD:...	518.26
Bill	01/25/2021	0861	Excellus Blue Cross Blu...	TO medical insurance	WI BUDGE...	366.20
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:...	55.00
General Journal	01/29/2021	JE # 2186		PR #3	OCSWCD:...	55.00
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:...	55.00
General Journal	02/12/2021	JE # 2193		PR #4	OCSWCD:...	55.00
Total Medical Insurance/District						4,238.60
Paid Family Leave						
General Journal	01/28/2021	JE # 2192		January 2021	OCSWCD:...	-27.60
General Journal	01/28/2021	JE # 2192		January 2021	OCSWCD:...	-194.14
Total Paid Family Leave						-221.74
Re-employment Tax						
General Journal	01/29/2021	JE # 2187		PR #3	WI BUDGE...	1.86
General Journal	01/29/2021	JE # 2187		PR #3	OCSWCD:...	8.20
General Journal	02/12/2021	JE # 2194		PR #4	WI BUDGE...	1.86
General Journal	02/12/2021	JE # 2194		PR #4	OCSWCD:...	8.44
Total Re-employment Tax						20.36
SS & Medi Tax/Company						
General Journal	01/26/2021	JE # 2191		4th Quarter third party sick p...	OCSWCD:...	67.63
General Journal	01/29/2021	JE # 2187		PR #3	OCSWCD:...	144.62
General Journal	01/29/2021	JE # 2187		PR #3	WI BUDGE...	184.56
General Journal	01/29/2021	JE # 2187		PR #3	OCSWCD:...	654.79
General Journal	02/12/2021	JE # 2194		PR #4 TG	OCSWCD:...	144.62
General Journal	02/12/2021	JE # 2194		PR #4 WI	WI BUDGE...	184.56
General Journal	02/12/2021	JE # 2194		PR #4 District	OCSWCD:...	679.54
Total SS & Medi Tax/Company						2,060.32
Unemployment Company						
General Journal	01/29/2021	JE # 2187		PR #3	WI BUDGE...	13.01
General Journal	01/29/2021	JE # 2187		PR #3	OCSWCD:...	57.45
General Journal	02/12/2021	JE # 2194		PR #4	WI BUDGE...	13.01
General Journal	02/12/2021	JE # 2194		PR #4	OCSWCD:...	59.15

Feb 10, 21

Ontario County SWCD
Abstract #2, 2021

January 21, 2021-February 17, 2021

Type	Date	Num	Name	Memo	Class	Amount
Total Unemployment Company						142.62
Total 8730.8 · Employee Benefits						6,535.98
Total Expense						229,307.09
Net Income						-229,307.09



ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT
www.ontswcd.com

Treasurer's Report District Board Meeting February 17, 2021

Megan has reviewed and signed off on Payrolls #3, and #4 as well as the January bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

Financial Information:

- Financial statements for January 2021 were included in the Board packet (*need approval*)
- For the month of January, the District Checking account had the following activity:
 - Starting Bank Balance: \$78,710.67
 - Deposits of: \$277,205.94
 - Expenditures of: \$128,441.24
 - Ending Bank Balance: \$227,475.37

QuickBooks ending balance is \$30,965.30

The following transactions are outstanding:

Uncleared checks – 11 checks totaling \$196,510.07

All other month end bank balances match the QuickBooks balances.

General Updates:

- The increased number of outstanding checks is due to grant payout checks being cut but not mailed as final paperwork is reviewed. Limited in office hours for staff members because of COVID19 made it so that I cut the checks when I was in the office, but they sat in a secure location until Megan completed the final review of the paperwork when she was in the office.
- Megan and I have completed all of the 2020 Annual Reports and they have been submitted to the State.
- I have created the OWSC QuickBooks Company and I am finalizing the separation of that organization from the District. They will be reported as a Custodial Fund on next year's Annual Report of the Treasurer.
- 1099s have been sent as required.
- The District Savings Certificate of Deposit matures on February 12th. It will be rolled over per your Resolution # 20200617-03.