

## Summary of Bills for 5/19/2021

Vendor	Description	Amount
<b>Pending approval</b>		
City of Canandaigua	April fuel costs	\$225.60
First Bankcard	Credit card - statement 5/7/21	\$2,573.36
Toshiba Business Solutions	April usage	\$43.52
Ontario County IT	First Quarter 2021	\$964.50
Casella Waste Systems	Ont Co Res Tire - removal of empty container	\$104.00
Megan Webster	Logowear reimbursement	\$24.99 Resolution #20210317-06
Abraham Screen Printing	Logowear screen printing	\$49.50 Resolution #20210317-06
Finger Lakes Aquaculture	Spring 2021 Fish sale	\$155.00
Seedway	Hydroseeding materials - WRC grant + match	\$1,796.40 Resolution #20201118-06
<b>WI</b>		
City of Canandaigua	April fuel costs	\$89.25
Uptown Tire & Auto	Oil Change and NYS Inspection	\$87.95
<b>Post Audit/Pre Approved</b>		
The Hartford	Disability Ins	\$35.28 Employee Benefit Preapproved
Excellus BC/BS	Employee Medical /Dental	\$4,278.84 Employee Benefit Preapproved
Verizon	Employee cell phones	\$218.96 Preapproved
Bethel	Tree sale refund	\$60.00 Resolution #20210421-07
Jon Bermon (Aberdeen Farm)	Base AEM Implementation project	\$13,500.00 Resolution #20210421-05
Weinberg	Tree sale refund	\$15.00 Resolution #20210421-07
Nixon	Tree sale refund	\$60.00 Resolution #20210421-07
MacNeil	Tree sale refund	\$40.00 Resolution #20210421-07
<b>HLWTF</b>		
2021 Q1 District Income		\$660.00 Actually income
Total		\$24,982.15
PR #9, and #10		\$30,782.35
<b>Total</b>		<b>\$55,764.50</b>

Type	Date	Num	Name	Memo	Class	Amount
<b>Expense</b>						
<b>8730.1 Personal Services</b>						
<b>.12 · Sec/Treasurer-Diana Thorn</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:T...	1,616.89
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:T...	1,616.89
Total .12 · Sec/Treasurer-Diana Thorn						3,233.78
<b>.13 · District Manager-Megan Webster</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	2,374.07
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	2,374.07
Total .13 · District Manager-Megan Webster						4,748.14
<b>.14 · Cons Dist Tech-Tad Gerace</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	1,890.48
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	1,890.48
Total .14 · Cons Dist Tech-Tad Gerace						3,780.96
<b>.140 · Sr. Dist. Tech - T Kautz</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	2,002.23
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	2,002.23
Total .140 · Sr. Dist. Tech - T Kautz						4,004.46
<b>.142 · Watershed Insp-Tyler Ohle</b>						
General Journal	04/23/2021	JE # 2227		PR #9	WI BUDGE...	1,777.78
General Journal	05/07/2021	JE # 2224		PR #10	WI BUDGE...	1,777.78
Total .142 · Watershed Insp-Tyler Ohle						3,555.56
<b>.143 · Water Res. Tech-Katie Lafler</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	1,616.89
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	1,616.89
Total .143 · Water Res. Tech-Katie Lafler						3,233.78
<b>.15 · Conserv Educator-Alaina Robarge</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	1,655.43
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	1,655.43
Total .15 · Conserv Educator-Alaina Robarge						3,310.86
<b>.15A · WI Secretary-Jamie Noga</b>						
General Journal	04/23/2021	JE # 2227		PR #9	WI BUDGE...	700.00
General Journal	05/07/2021	JE # 2224		PR #10	WI BUDGE...	700.00
Total .15A · WI Secretary-Jamie Noga						1,400.00
Total 8730.1 Personal Services						27,267.54
<b>8730.4 · Contractual</b>						
<b>.401 · Other Contractual</b>						
<b>Grant Expenses</b>						
<b>AEM Farm Implementation</b>						
Bill	04/29/2021	0903	Jonathan Bermon - ven...	Contract #C012222	GRANTS:B...	13,500.00
Total AEM Farm Implementation						13,500.00
<b>HLWTF Expense</b>						
General Journal	04/23/2021	JE # 2198		2021 Q1 Staff Time Invoice ...	GRANTS:H...	660.00
Total HLWTF Expense						660.00
<b>Special Projects</b>						
Bill	04/28/2021	0902	Casella Waste Systems	removal of empty (unused) c...	OCSWCD:...	104.00
Bill	05/12/2021	0913	Seedway	Invoice #1685659 Customer...	OCSWCD:...	1,796.40
Total Special Projects						1,900.40
<b>WRC Rain Barrel</b>						

Type	Date	Num	Name	Memo	Class	Amount
Bill	05/11/2021	910	First Bankcard	Resolution # 20210217-06	OCSWCD:...	633.03
Total WRC Rain Barrel						633.03
Total Grant Expenses						16,693.43
Total .401 · Other Contractual						16,693.43
<b>.405 · District Tree</b>						
Bill	04/22/2021	0896	Bethel, Nancy - vendor	Refund tree order - 3 native ...	OCSWCD:T...	60.00
Bill	04/28/2021	0899	David & Taimi Weinberg	2021 Tree Sale refund -10 F...	OCSWCD:T...	15.00
Bill	04/28/2021	0900	Brian Nixon - vendor	2021 Tree Sale refund 25wc...	OCSWCD:T...	60.00
Bill	04/28/2021	0901	Maggie MacNeil	2021 Tree Sale refund - 2 N...	OCSWCD:T...	40.00
Bill	05/11/2021	910	First Bankcard	Supplies for sale days	OCSWCD:T...	67.19
Total .405 · District Tree						242.19
<b>.407 · Fish Program</b>						
Bill	05/11/2021	0912	Finger Lakes Aquaculture	Inv # 1505	OCSWCD:F...	155.00
Total .407 · Fish Program						155.00
<b>.442 · Phone</b>						
<b>Cable - Internet service</b>						
Bill	04/26/2021	0898	Ontario County Treasur...	Internet and email	OCSWCD:I...	157.50
Bill	04/26/2021	0898	Ontario County Treasur...	Internet and email	WI BUDGE...	52.50
Total Cable - Internet service						210.00
<b>Cellular Phone</b>						
Bill	04/26/2021	0898	Ontario County Treasur...	email on cell phones	OCSWCD:...	4.00
Bill	04/26/2021	0898	Ontario County Treasur...	email on cell phone	WI BUDGE...	2.00
Bill	05/03/2021	0906	Verizon Wireless	Tyler	WI BUDGE...	31.28
Bill	05/03/2021	0906	Verizon Wireless	Tucker	OCSWCD:...	31.28
Bill	05/03/2021	0906	Verizon Wireless	Megan	OCSWCD:...	31.28
Bill	05/03/2021	0906	Verizon Wireless	Tad	OCSWCD:...	31.28
Bill	05/03/2021	0906	Verizon Wireless	Alaina	OCSWCD:...	31.28
Bill	05/03/2021	0906	Verizon Wireless	Katie	OCSWCD:...	31.28
Bill	05/03/2021	0906	Verizon Wireless	Diana	OCSWCD:...	31.28
Total Cellular Phone						224.96
<b>Local</b>						
Bill	04/26/2021	0898	Ontario County Treasur...	fixed phone number charge	OCSWCD:...	121.50
Bill	04/26/2021	0898	Ontario County Treasur...	fixed phone number	WI BUDGE...	27.00
Total Local						148.50
Total .442 · Phone						583.46
<b>.443 · Office Supplies</b>						
<b>Copier Contract</b>						
Bill	05/11/2021	0911	Toshiba Business Solut...	Cust # TOBAE9G Inv #5517...	OCSWCD:...	43.52
Total Copier Contract						43.52
<b>Office Supplies</b>						
Bill	05/11/2021	910	First Bankcard	Adobe annual renew and E...	OCSWCD:...	518.57
Bill	05/11/2021	910	First Bankcard	TO JN Adobe	WI BUDGE...	359.76
Total Office Supplies						878.33
<b>Payroll Processing</b>						
General Journal	04/23/2021	JE # 2230		PR #9	OCSWCD:...	57.05
General Journal	05/07/2021	JE # 2227		PR #10	OCSWCD:...	57.05
Total Payroll Processing						114.10
Total .443 · Office Supplies						1,035.95
<b>.444A · Info &amp; Educ.</b>						
<b>Conference Expenses &amp; Training</b>						

May 12, 21

Ontario County SWCD

Abstract #5, 2021

April 22, 2021-May 19, 2021

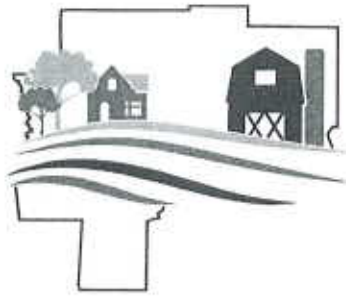
Type	Date	Num	Name	Memo	Class	Amount
Bill	05/11/2021	910	First Bankcard	KL, TO, MW E & SC trng M...	OCSWCD:...	790.00
Total Conference Expenses & Training						790.00
Total .444A · Info & Educ.						790.00
<b>.460 · Misc.</b>						
<b>LOGO Clothing</b>						
Bill	05/06/2021	0907	Megan L. Webster - ven...	2021 Annual Logowear purc...	OCSWCD:L...	24.99
Bill	05/11/2021	908	Abraham Screen Print ...	Inv # 895 1c FLC print	OCSWCD:L...	49.50
Bill	05/11/2021	910	First Bankcard	Logo clothing Resolution #2...	OCSWCD:L...	186.82
Total LOGO Clothing						261.31
<b>Postal Meter Rental</b>						
Bill	05/11/2021	910	First Bankcard	monthly postage meter rental	OCSWCD:...	17.99
Total Postal Meter Rental						17.99
Total .460 · Misc.						279.30
<b>.463 · Gas &amp; Oil</b>						
Bill	05/03/2021	0905	City of Canandaigua-Ve...	SW1 Escape	OCSWCD:...	21.66
Bill	05/03/2021	0905	City of Canandaigua-Ve...	SW2 Tucker's Truck	OCSWCD:...	103.34
Bill	05/03/2021	0905	City of Canandaigua-Ve...	SW3 Tad's Truck	OCSWCD:...	53.90
Bill	05/03/2021	0905	City of Canandaigua-Ve...	SW4 Katie's Truck	OCSWCD:...	42.27
Bill	05/03/2021	0905	City of Canandaigua-Ve...	SW5 Tyler - WI Truck	WI BUDGE...	89.25
Bill	05/03/2021	0905	City of Canandaigua-Ve...	Fuel Admin Fee	OCSWCD:...	4.43
Bill	05/11/2021	0909	Uptown Tire and Auto	Oil Change and NYS Inspec...	OCSWCD:...	87.95
Total .463 · Gas & Oil						402.80
<b>.465 · Monthly support (County IT)</b>						
Bill	04/26/2021	0898	Ontario County Treasur...	monthly IT support	OCSWCD:...	450.00
Bill	04/26/2021	0898	Ontario County Treasur...	monthly IT support	WI BUDGE...	150.00
Total .465 · Monthly support (County IT)						600.00
Total 8730.4 · Contractual						20,782.13
<b>8730.8 · Employee Benefits</b>						
<b>Dental Insurance/District</b>						
Bill	04/26/2021	0897	Excellus Blue Cross Blu...	TG dental insurance	OCSWCD:...	36.24
Bill	04/26/2021	0897	Excellus Blue Cross Blu...	TO dental insurance	WI BUDGE...	25.08
Bill	04/26/2021	0897	Excellus Blue Cross Blu...	Dental Insurance - District	OCSWCD:...	198.92
Total Dental Insurance/District						260.24
<b>Disability Insurance</b>						
Bill	05/03/2021	0904	The Hartford	2021-AR, KL, TK, MW, DT	OCSWCD:...	24.67
Bill	05/03/2021	0904	The Hartford	2021-TO	WI BUDGE...	4.31
Bill	05/03/2021	0904	The Hartford	2021-TG	OCSWCD:...	6.30
Total Disability Insurance						35.28
<b>Medical Insurance/District</b>						
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	55.00
General Journal	04/23/2021	JE # 2227		PR #9	OCSWCD:...	55.00
Bill	04/26/2021	0897	Excellus Blue Cross Blu...	Medical Insurance-District	OCSWCD:...	3,134.14
Bill	04/26/2021	0897	Excellus Blue Cross Blu...	TG medical insurance	OCSWCD:...	518.26
Bill	04/26/2021	0897	Excellus Blue Cross Blu...	TO medical insurance	WI BUDGE...	366.20
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	55.00
General Journal	05/07/2021	JE # 2224		PR #10	OCSWCD:...	55.00
Total Medical Insurance/District						4,238.60
<b>Paid Family Leave</b>						
General Journal	04/30/2021	JE # 2222		April 2021 close out	OCSWCD:...	-19.20
General Journal	04/30/2021	JE # 2222		April 2021 close out	OCSWCD:...	-140.44
Total Paid Family Leave						-159.64
<b>Re-employment Tax</b>						

May 12, 21

Ontario County SWCD  
**Abstract #5, 2021**  
 April 22, 2021-May 19, 2021

Type	Date	Num	Name	Memo	Class	Amount
General Journal	04/23/2021	JE # 2228		PR #9	WI BUDGE...	0.53
General Journal	04/23/2021	JE # 2228		PR #9	OCSWCD:...	1.21
General Journal	05/07/2021	JE # 2225		PR #10	WI BUDGE...	0.53
General Journal	05/07/2021	JE # 2225		PR #10	OCSWCD:...	0.36
Total Re-employment Tax						2.63
<b>SS &amp; Medi Tax/Company</b>						
General Journal	04/23/2021	JE # 2228		PR #9 TG	OCSWCD:...	144.62
General Journal	04/23/2021	JE # 2228		PR #9 WI	WI BUDGE...	184.56
General Journal	04/23/2021	JE # 2228		PR #9 District	OCSWCD:...	679.48
General Journal	05/07/2021	JE # 2225		PR #10 TG	OCSWCD:...	144.62
General Journal	05/07/2021	JE # 2225		PR #10 WI	WI BUDGE...	184.56
General Journal	05/07/2021	JE # 2225		PR #10 District	OCSWCD:...	679.48
Total SS & Medi Tax/Company						2,017.32
<b>Unemployment Company</b>						
General Journal	04/23/2021	JE # 2228		PR #9	WI BUDGE...	14.18
General Journal	04/23/2021	JE # 2228		PR #9	OCSWCD:...	32.74
General Journal	04/26/2021	JE # 2222		2021 SUI rate increased -0...	OCSWCD:...	885.35
General Journal	04/26/2021	JE # 2222		2021 SUI rate increased -0...	WI BUDGE...	364.22
General Journal	05/07/2021	JE # 2225		PR #10	WI BUDGE...	14.18
General Journal	05/07/2021	JE # 2225		PR #10	OCSWCD:...	9.73
Total Unemployment Company						1,320.40
Total 8730.8 Employee Benefits						7,714.83
Total Expense						55,764.50
<b>Net Income</b>						<b>-55,764.50</b>





# ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT  
www.ontswcd.com

## **Treasurer's Report District Board Meeting May 19, 2021**

Megan has reviewed and signed off on Payrolls #9, and #10 as well as the April bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

### Financial Information:

- Financial statements for April 2021 were included in the Board packet (*need approval*)
  
- For the month of April, the District Checking account had the following activity:
  - Starting Bank Balance: \$140,826.26
  - Deposits of: \$23,509.71
  - Expenditures of: \$37,567.57
  - Ending Bank Balance: \$126,768.40

QuickBooks ending balance is \$102,358.08

There are eight outstanding checks for a total of \$24,410.32

All other month end bank balances match the QuickBooks balances.

### General Updates:

- Intuit has discontinued our current version of QuickBooks. They will not support it after May 31<sup>st</sup>. This means that we will no longer have access to support and they will no longer supply any security or bug fixes. As we consider our next move, we need to consider that QuickBooks Pro (the product we have now) has a hard limit of 14,500 names. Names are things like customers, vendors, and employees. We are already at 11,000. Once the 14,500 limit is reached, you are no longer able to use the data file. There is no fix or work around for this and old data cannot be deleted. In my opinion, it does not make sense to replace our current product with the newer version of the same because it will be unusable within a year or two. Intuit has a product called QuickBooks Enterprise that allows up to 1,000,000 names. It is more expensive because it is a yearly subscription product. On the plus side, it will be continually supported and updated, and we won't run out of names. I called on Friday, May 7<sup>th</sup> and was quoted \$1,275 per year. Currently they have a discount on the first year if I sign-up by May 21<sup>st</sup>. With the discount, the first year would be \$892.50 then we would pay \$1,275 the second year and beyond. I don't have a strong opinion on how quickly we move forward,

but I would ask respectfully that we avoid changing at year end / new year. I am told that our current data file will transfer over seamlessly, as will the memorized transactions and reports. Enterprise offers more options with memorized transactions and reporting. There are several SWCDs in New York that already use QuickBooks Enterprise. I chatted with my counterpart at one of those Districts at Water Quality Symposium and she stated that Enterprise works well for her.