

## Summary of Bills for 11/17/2021

Vendor	Description	Amount
<b>Pending approval</b>		
AT & T	Cell service for survey equip	\$260.60
City of Canandaigua	October fuel costs	
First Bankcard	Credit card - statement 11/9/21	
Toshiba Business Solutions	Rental 11/15-12/14 Usage 10/15-11/14	\$724.64
Uptown Tire & Auto	SW3 brake replacement/repair	
NYSLRS	Annual Employer Contribution	\$47,939.00
<b>HLWTF</b>		
Benefactor Funding Corp	Lake water testing	\$265.00
<b>WI</b>		
City of Canandaigua	October fuel costs	\$71.58
<b>Post Audit/Pre Approved</b>		
The Hartford	Disability Ins	\$35.28
Excellus BC/BS	Employee Medical /Dental - October	Employee Benefit Preapproved
Verizon	Employee cell phones	Pd in Oct. \$218.75 Preapproved
Brock Acres Partnership	AgNPS final payout	\$16,025.79 Resolution #20211027-07
Kim Mar Farms, LLC	AgNPS final payout	\$13,982.70 Resolution #20211027-08
HLWTF	3rd Quarter Staff Time Invoice	\$616.00 Actually District Income
OCSWCD		
	Total	\$80,139.34
	PR #23	\$14,647.47
	<b>Total</b>	<b>\$94,786.81</b>

Ontario County SWCD  
**Abstract #11, 2021**  
 October 28, 2021-November 17, 2021

Type	Date	Num	Name	Memo	Class	Amount
<b>Expense</b>						
<b>8730.1 Personal Services</b>						
<b>.12 · Sec/Treasurer-Diana Thorn</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	OCSWCD:T...	1,616.89
Total .12 · Sec/Treasurer-Diana Thorn						1,616.89
<b>.13 · District Manager-Megan Webster</b>						
General Journal	11/05/2021	JE # 2304		PR # 23 MW Part C	OCSWCD:...	2,374.07
Total .13 · District Manager-Megan Webster						2,374.07
<b>.14 · Cons Dist Tech-Tad Gerace</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	OCSWCD:...	1,890.48
Total .14 · Cons Dist Tech-Tad Gerace						1,890.48
<b>.140 · Sr. Dist. Tech - T Kautz</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	OCSWCD:...	2,002.23
Total .140 · Sr. Dist. Tech - T Kautz						2,002.23
<b>.142 · Watershed Insp-Tyler Ohle</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	WI BUDGE...	1,777.78
Total .142 · Watershed Insp-Tyler Ohle						1,777.78
<b>.143 · Water Res. Tech-Katie Lafler</b>						
General Journal	11/05/2021	JE # 2304		PR # 23 KL Part C	OCSWCD:...	1,616.89
Total .143 · Water Res. Tech-Katie Lafler						1,616.89
<b>.15 · Conserv Educator-Alaina Robarge</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	OCSWCD:...	1,655.43
Total .15 · Conserv Educator-Alaina Robarge						1,655.43
<b>.15A · WI Secretary-Jamie Noga</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	WI BUDGE...	700.00
Total .15A · WI Secretary-Jamie Noga						700.00
Total 8730.1 Personal Services						13,633.77
<b>8730.4 · Contractual</b>						
<b>.401 · Other Contractual</b>						
<b>Grant Expenses</b>						
<b>Ag NPS Rd 24 - Mud Creek</b>						
Bill	11/08/2021	0992	Brock Acres Partnership	Contract #C701378 Erosion ...	GRANTS:A...	16,025.79
Bill	11/08/2021	0993	Stryker, Mark	Contract #C701378 Erosion ...	GRANTS:A...	13,982.70
Total Ag NPS Rd 24 - Mud Creek						30,008.49
<b>HLWTF Expense</b>						
General Journal	10/29/2021	JE # 2303		2021 Q3 Staff time invoice p...	GRANTS:H...	616.00
Bill	11/08/2021	0994	Benefactor Funding Corp.	Client # 5054 inv #2116392	GRANTS:H...	265.00
Total HLWTF Expense						881.00
Total Grant Expenses						30,889.49
Total .401 · Other Contractual						30,889.49
<b>.442 · Phone</b>						
<b>Cellular Phone</b>						
Bill	11/05/2021	0988	Verizon Wireless	Diana	OCSWCD:...	31.25
Bill	11/05/2021	0988	Verizon Wireless	Tucker	OCSWCD:...	31.25
Bill	11/05/2021	0988	Verizon Wireless	Alaina	OCSWCD:...	31.25
Bill	11/05/2021	0988	Verizon Wireless	Tad	OCSWCD:...	31.25
Bill	11/05/2021	0988	Verizon Wireless	Megan	OCSWCD:...	31.25
Bill	11/05/2021	0988	Verizon Wireless	Katie	OCSWCD:...	31.25
Bill	11/05/2021	0988	Verizon Wireless	Tyler	WI BUDGE...	31.25

Nov 8, 21

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Type	Date	Num	Name	Memo	Class	Amount
Total Cellular Phone						218.75
Total .442 · Phone						218.75
<b>.443 · Office Supplies</b>						
<b>Payroll Processing</b>						
General Journal	11/05/2021	JE # 2307		PR # 23	OCSWCD:...	59.75
Total Payroll Processing						59.75
Total .443 · Office Supplies						59.75
<b>.461 · Repairs-Vehicles &amp; Field</b>						
Bill	11/02/2021	989	Uptown Tire and Auto	Brakes	OCSWCD:...	724.64
Total .461 · Repairs-Vehicles & Field						724.64
<b>.463 · Gas &amp; Oil</b>						
Bill	11/04/2021	0990	City of Canandaigua-Ve...	SW1 fuel	OCSWCD:...	52.87
Bill	11/04/2021	0990	City of Canandaigua-Ve...	SW2 fuel - includes \$6.12 Di...	OCSWCD:...	93.01
Bill	11/04/2021	0990	City of Canandaigua-Ve...	SW3 fuel	OCSWCD:...	74.88
Bill	11/04/2021	0990	City of Canandaigua-Ve...	SW4 fuel	OCSWCD:...	35.81
Bill	11/04/2021	0990	City of Canandaigua-Ve...	SW5 fuel	WI BUDGE...	71.58
Bill	11/04/2021	0990	City of Canandaigua-Ve...	Admin Fee	OCSWCD:...	4.03
Total .463 · Gas & Oil						332.18
Total 8730.4 · Contractual						32,224.81
<b>8730.8 · Employee Benefits</b>						
<b>Disability Insurance</b>						
Bill	11/05/2021	0987	The Hartford	2021-AR,KL,TK,MW, DT	OCSWCD:...	24.67
Bill	11/05/2021	0987	The Hartford	2021-TO	WI BUDGE...	4.31
Bill	11/05/2021	0987	The Hartford	2021-TG	OCSWCD:...	6.30
Total Disability Insurance						35.28
<b>Medical Insurance/District</b>						
General Journal	11/05/2021	JE # 2304		PR # 23	OCSWCD:...	55.00
General Journal	11/05/2021	JE # 2304		PR # 23	OCSWCD:...	55.00
Total Medical Insurance/District						110.00
<b>Paid Family Leave</b>						
General Journal	10/31/2021	JE # 2301		October 2021 close out	OCSWCD:...	-19.20
General Journal	10/31/2021	JE # 2301		October 2021 close out	OCSWCD:...	-140.44
Total Paid Family Leave						-159.64
<b>Re-employment Tax</b>						
General Journal	11/05/2021	JE # 2305		PR # 23	WI BUDGE...	0.00
General Journal	11/05/2021	JE # 2305		PR # 23	OCSWCD:...	0.00
Total Re-employment Tax						0.00
<b>Retirement - EMPLOYER contrib.</b>						
Bill	11/04/2021	0991	NYS & Local Employee'...	District employer 2021 Regu...	OCSWCD:...	39,496.99
Bill	11/04/2021	0991	NYS & Local Employee'...	WI employer 2021 Regular ...	WI BUDGE...	8,442.01
Total Retirement - EMPLOYER contrib.						47,939.00
<b>SS &amp; Medi Tax/Company</b>						
General Journal	11/05/2021	JE # 2305		PR # 23 TG Part C	OCSWCD:...	144.62
General Journal	11/05/2021	JE # 2305		PR # 23 WI	WI BUDGE...	184.02
General Journal	11/05/2021	JE # 2305		PR # 23 District	OCSWCD:...	396.17
General Journal	11/05/2021	JE # 2305		PR # 23 KL Part C		108.51
General Journal	11/05/2021	JE # 2305		PR # 23 MW Part C		170.27
Total SS & Medi Tax/Company						1,003.59
<b>Unemployment Company</b>						
General Journal	11/05/2021	JE # 2305		PR # 23	WI BUDGE...	0.00

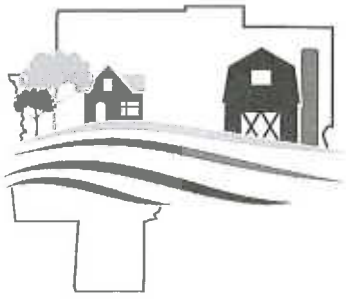
Nov 8, 21

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Type	Date	Num	Name	Memo	Class	Amount
General Journal	11/05/2021	JE # 2305		PR # 23	OCSWCD:...	0.00
Total Unemployment Company						0.00
Total 8730.8 · Employee Benefits						48,928.23
Total Expense						94,786.81
<b>Net Income</b>						<b>-94,786.81</b>



# ONTARIO COUNTY

SOIL & WATER CONSERVATION DISTRICT  
www.ontswcd.com

## **Treasurer's Report District Board Meeting November 17, 2021**

Megan has reviewed and signed off on Payroll #23 as well as the October bank statements. All bank accounts are reconciled and the QuickBooks reconciliation reports are available for your review.

### Financial Information:

- Financial statements for October 2021 were included in the Board packet (*need approval*)
  
- For the month of October, the District Checking account had the following activity:
  - Starting Bank Balance: \$ 113,708.40
  - Deposits of: \$ 174,232.64
  - Expenditures of: \$ 120,611.80
  - Ending Bank Balance: \$ 167,329.24

QuickBooks ending balance is \$128,473.20.

There are 13 outstanding checks for a total of \$38,856.04.

All other month end bank balances match the QuickBooks balances.

### General Updates:

- I continue to work at the Ontario County vaccination clinics as time allows.
- I continue to work on preparing for the new payroll system including updating the payroll company, NYSLRS, and the partner agency that manages our NYS Deferred Comp package.
- I am finalizing the employee dental rates for 2022 and updating the payroll information.