

**MINUTES OF  
ONTARIO COUNTY SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS  
DECEMBER 21, 2011**

**PRESENT:**

**Directors:** Sam Casella, Rich Russell, Ed Jackson, Casey Mantione, John Sheppard and Ken Livermore

**Staff:** Patrick Emerick and Elaine Borgeest

**USDA:** None (written report provided)

**NRCS:** None (written report provided)

**VISITORS:** None

**CALL TO ORDER** –Chairman Sam Casella called the meeting to order at 5:08 P.M., Cornell Cooperative Extension Center.

**MINUTES**-Motion made by Ken Livermore seconded by Rich Russell that the minutes of the November 16, 2011 meeting be accepted as read. All yes, Carried.

**BILLS**- Motion made by Ken Livermore seconded by John Sheppard that Abstract # 12 in the amount of \$101,713.63, and Abstract # 12A in the amount of \$4,315.85 are approved. All yes, Carried. Ed Jackson suggested that the District seek quotes next year for the insurance package. It was the consensus of the Board to seek quotes every two or three years. Ed Jackson suggested that we obtain a quote from NYMIR. (New York Municipal Insurance Reciprocal)

**TREASURER REPORT**- (see attached item #1)

**USDA**- (see attached item #2)

**NRCS**- (see attached item #3)

**CORRESPONDENCE**-PJ has received the following correspondence: Forestry Notes; Journal of Soil & Water Conservation; 2012 Legislative Day; The Empire State Granger and the Legislative Commission on Water. PJ will include the aforementioned articles to the next meeting.

**ROUND 18**- PJ reported that he needs approval of Canandaigua Lake VIII and NWS V Round 18 grant resolutions.

**Motion made by Ed Jackson seconded by Ken Livermore that Resolution No 1 and No 2 Authorizing participation by the Ontario County Soil and Water Conservation District in the Agricultural Nonpoint Source Abatement and Control Program created pursuant to section 11-b of the New York State Soil and Water Conservation Districts Law.**

**WHEREAS, The New York State Soil and Water Conservation Committee has issued a Request for Proposals inviting Soil and Water Conservation Districts or groups of Districts acting jointly to submit proposals for funding under Round 18 of the Agricultural Nonpoint Source Abatement and Control Program; and**  
**WHEREAS, funds are available for projects that consist of activities that will reduce, abate, control, or prevent nonpoint source pollution originating from agricultural sources; and**

**WHEREAS, the Ontario County Soil and Water Conservation District has determined that certain work, as described in its application and attachments, (the**

“Project”) is in the public interest and consists of activities that will reduce and/or prevent nonpoint source pollution from agricultural sources;  
**NOW, THEREFORE, BE IT RESOLVED** by the Ontario County Soil and Water Conservation District Board

- 1) That PJ Emerick, Senior District Manager, or such person’s successor in office, is the representative to act on behalf of the District’s governing body in all matters related to State Assistance under Round 18 of the Agricultural Nonpoint Source Abatement and Control Program. The representative is authorized to make application, execute the contract for State Assistance, submit project documentation, and otherwise act for the District governing body in all matters related to the Project;
- 2) That the District agrees to fund its portion of the cost of the Project as provided in the application;
- 3) That one (1) certified copy of this Resolution be prepared and attached to the application for funding under Round 18 of the Agricultural Nonpoint Source Abatement and Control Program;
- 4) That this resolution takes effect immediately.

All yes, Carried.

**SLAP-5**-PJ briefly reviewed with everyone the new agreement between the Ontario County SWCD and SLAP-5. He explained that this is an on-going contract for Edith Davey’s services-educational outreach for a quarterly fee of \$2,820.00. The new contract will include Edith taking minutes for the group for no extra charge.

**Motion made by Ken Livermore seconded by John Sheppard that the Ontario County SWCD Board of Directors approves the 2012 SLAP-5 contract. All yes, Carried.** Ed Jackson inquired about the County that has been unable to pay the yearly dues. PJ explained that it is Schuyler County and they previously paid their dues from FL-LOWPA funds, which has been greatly reduced. PJ stated that he would continue to work with Schuyler County SWCD to resolve the problem. Chairman Casella asked if some resolution to the problem could be secured by the next meeting. Ken Livermore stated that permanent secure leadership needs to be in place for SLAP-5 for the group to continue. PJ stated that there has been a problem with securing a leader for the group, but he will continue to research the issue. PJ said that he would be willing to Chair the committee, but felt that it was a conflict of interest as we hold the bank account and we have an employee who is working for them. The Board was in agreement that PJ not volunteer to Chair the committee.

**TREE AND SHRUB PROGRAM**-PJ briefly discussed the status of the tree and shrub program. In years past the District has always made money on the program, last year was not a typical year as the District only made approximately \$1,100.00. (see attached item #4) It is his feeling that the prices need to be raised. He referred to a list prepared by himself, Tad and Elaine. (see attached item #5). First, he feels that we have to cut costs on printing and advertising. We should advertise on Town, Village and the County websites. PJ stated that after he did some calculations, it was his suggestion that the prices be increased to \$13/10. Chairman Casella felt that wasn’t enough, it should be \$15/10. After a short discussion, it was decided that the prices be increased as follows: \$15/10; \$100/100 and \$400/500. Ed Jackson felt we should add New York Forest Owner’s Association for advertising. Rich Russell felt more sales could be gained from more advertising; FLTV for example and editorials. John Sheppard stated that perhaps the Boy Scouts and/or Youth Groups could be contacted.

**Motion made by Ed Jackson seconded by John Sheppard that the 2012 tree prices should be as follows: \$15/10; \$100/100 and \$400/500. All yes, Carried.**

PJ informed the Board that it was his opinion that Tad should be involved in the whole program; i.e. the financial aspect. He feels that Tad takes great pride in the success of the program and he should be aware of everything involving the tree and shrub program.

Ed Jackson stated that he would not be attending the next meeting on January 18, 2012.

**ADJOURNMENT**-Motion made by Ed Jackson seconded by Ken Livermore since there was no other business to discuss the meeting was adjourned at 5:36 pm.  
All yes, Carried.

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Elaine Borgeest, Meeting Recorder

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Sam Casella, Chairman